

REGULAR COUNCIL MEETING
Tuesday, October 4, 2022, 7:00pm
This is a Hybrid Meeting (In-person and Virtual)
Join Zoom Meeting

<https://us06web.zoom.us/j/84167678361?pwd=b3FQVFhwd3BZVndvRENQTGV4WU4wZz09>

Meeting ID: 841 6767 8361

Passcode: 425227

One tap mobile

929-205-6099

- | Page | Item |
|-------------|--|
| | 1. Call to Order – 7:00 pm |
| | 2. Adjustments to the Agenda |
| | 3. Visitors and Communications |
| | 4. Consent Agenda |
| 4. | A. Approval of Minutes of the Regular City Council Meeting September 27, 2022 |
| 9. | B. Approval of City Warrants from Week of Wednesday October 5, 2022 |
| 18. | C. Clerk’s Office Licenses and Permits |
| | D. Approval of the Barre Area Veterans Council Request for the Veterans Day Parade |
| 19. | E. Authorize application for an Agency of Commerce and Community Development bylaw modernization grant to update zoning and approve resolution 2022-10 |
| | 5. City Clerk & Treasurer Report |
| | 6. Liquor Control Board |
| | 7. Cannabis Control Board |
| | 8. City Manager’s Report |
| | 9.. Unfinished Business |
| | 10. New Business |
| 24. | A. Designation of Manager Storellicastro as Voting Delegate at VLCT Town Fair (Mayor) |
| 25. | B. Six-Month Look Ahead Calendar (Manager) |
| 26. | C. Discussion of Potential Changes to the Animal and Fowl Ordinance (Councilor Boutin) |
| 37. | D. Presentation of Draft Capital Improvement Plan (Manager) |
| | 11. Upcoming Business |
| | 12. Round Table |
| | 13. Executive Session – Negotiation, Litigation |
| | 14. Adjourn |

Nicolas Storellicastro, City Manager

*The portion of this meeting starting at 7:00pm will be taped for re-broadcast on Channel 192 CVTV
and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon
CVTV Link for meetings online – cvtv723.org/*

OTHER MEETINGS AND EVENTS

Check the City Website for Meeting Warnings, Agendas, Meeting Location and Log-in Instructions.

Wednesday October 5th

Homeless Task Force 7P.M. Public Safety Building

Thursday October 6th.

Development Review Board 7P.M. Council Chambers



City of Barre, Vermont

“Granite Center of the World”

R. Nicolas Storrellicastro
City Manager

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Barre, VT 05641
Telephone (802) 476-0240
FAX (802) 476-0264
citymanager@barrecity.org

MEMO

TO: City Council
CC: Department Heads
FR: The Manager
DATE: 9/30/22
SUBJECT: Packet Memo re: 10/04/22 Council Meeting Agenda Items

Councilors:

The following notes apply to packet support materials for the Subject Council Meeting Agenda.

General: None.

Adjustments to the Agenda: None at this time.

Consent Agenda: None.

Unfinished Business: None.

New Business:

Item 10-A: Designation of Manager Storrellicastro as the voting delegate at the Vermont League of Cities and Towns (VLCT) Town Fair (Mayor Hemmerick)

The VLCT Town Fair will take place October 6-7 in Killington, VT. At the Town Fair, VLCT, PACIF and VERB will hold their annual meetings. In order to ensure that the City’s interest and voice is incorporated into these meetings, a voting member must be designated.

Item 10-B: Six-month look ahead calendar (Manager Storrellicastro)

Included in the packet is a calendar for proposed Regular Meetings of the City Council through June 30, 2022. Adoption of this calendar will allow for better planning for the Administration, Council, and the public. The proposed schedule includes 28 meetings from October through June, including at least two meetings per month, as required by the §302 of the City Charter.

Item 10-C: Discussion of potential changes to the Animal and Fowl Ordinance (Councilor Boutin)

Councilor Boutin has requested to discuss the parameters of potential amendments to the Animal and Fowl Ordinance. I have included a copy of the ordinance in the packet.

Item 10-D: Presentation of Draft Capital Improvement Plan (Manager Storlicastro)

This summer, the City engaged Grant Gager to assist with the development of a Capital Improvement Plan (CIP). Mr. Gager, Finance Director Monahan and I met with Department Heads this summer to identify capital projects, list anticipated costs, and develop timeframes for completion. Over the past few weeks, we have reviewed drafts of the report and at Tuesday's meeting, we will present to the Council a DRAFT CIP. Mr. Gager will be present in-person for this discussion. At this meeting, *we will not be asking for Council's approval*, but rather will request your feedback and discussion as to the priorities we have proposed, the funding sources we have identified, and the format and structure of the plan.

As a result of recent Council discussions on the topic of the DPW garage, the draft plan does not carry a projected cost for that facility. We heard clearly from Council that while we all acknowledge that this is an urgent and pressing need, we need to rethink the projected costs to date. Clearly, once we have a consensus direction on that project, it will need to be incorporated into this plan.

Executive Session: Negotiation and litigation.

**Regular Meeting of the Barre City Council
Held September 27, 2022**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Jake Hemmerick at 7:00 PM at Barre City Hall. In attendance in person or virtually were: From Ward I, Councilors Emel Cambel and Thom Lauzon; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Michael Deering and Samn Stockwell. City staff members present were City Manager Nicolas Storrellicastro, Human Resources Director Rikk Taft, and Clerk/Treasurer Carol Dawes.

Absent: NONE

Adjustments to the Agenda: NONE

Visitors and Communications –

Bernadette Rose read the following statement for the minutes:

October 10, 2022 marks Indigenous Peoples' Day in our nation.

We have been learning about our US history of warring upon and subjugating the Native People on this continent. In VT, we have the shame of the Eugenics project which was an attempt to build a white supremacist society, later adapted by Hitler. As late as 1975 some Abenaki People were involuntarily sterilized. In the 20th century, the so-called Indian Schools forcibly removed Abenaki children from their homes, stealing their language, traditions, and hope. We know that some survived by hiding in plain sight, and in the last 10 years or so, are emerging to share with each other, and those of us who are not Native, their culture, language, and understandings of living with the earth.

Please join me in supporting the VT Tribes, many who are impoverished, and struggling from the oppression by our ancestors.

Ms. Rose shared ways to learn more about the the Abenaki People, and ways to make reparations.

Sharon Toborg read the language from proposal 5/article 22 being considered on the November general election ballot, which would add personal reproductive liberty to the Vermont constitution. Ms. Toborg said she will be voting against the proposed language, and she encourages others to do the same.

Approval of Consent Agenda:

Council approved the following consent agenda items on motion of Councilor Lauzon, seconded by Councilor Stockwell. **Motion carried.**

- A. Approval of Minutes:
 - i. Regular meeting of September 20, 2022.
- B. City Warrants as presented:
 1. Approval of Week 2022-39, dated September 28, 2022:
 - i. Accounts Payable: \$165,074.23
 - ii. Payroll (gross): \$138,602.51
- C. 2022 Licenses & Permits: NONE

City Clerk & Treasurer Report –

Clerk/Treasurer Dawes reported on the following:

- The final delinquency rate for the first quarter property tax collection was 4.74%.
- Water/sewer bills are due by September 30th.
- Ballots for the November 8th general election have been mailed to all active voters. Voters can

either return ballots before the election, or bring ballots with them to the polls on Election Day.

- Barre City's local options sales tax begins this Saturday, October 1st.
- The Board of Civil Authority and Board of Abatement are holding back-to-back meetings tomorrow at 6PM to hear property tax assessment appeals and abatement requests.

Liquor Control Board – NONE

City Manager's Report –

Manager Storrellicastro noted the following:

- Met earlier this evening with City committee and board chairs and vice chairs to discuss communications, training, direction & guidance, overlapping foci, possible consolidations, Council liaisons, and balance of roles between committees and staff.
- The City is interviewing possible candidates for the open staffing positions including IT, assistant DPW director, and engineering tech. Exploring options to amp up recruitment efforts, possible internships, and working with local schools and colleges.
- The fall yard waste drop off schedule has been finalized and posted on the City website.
- Staff members have been meeting to work on the FY24 budget.
- Garfield playground structure was removed for insurance reasons. It has reached the end of its useful life and could no longer be maintained safely. Manager Storrellicastro apologized for not notifying the community of the impending removal. The Recreation Committee will hold its next meeting on October 3rd at the playground at 5PM to engage to community in a discussion on the future of the playground.
- ARPA engagement letter is posted on the City website, encouraging people to submit suggestions for proposed community innovation projects.

Unfinished Business – NONE

New Business –

A) Appearance by the Diversity & Equity Committee.

Mayor Hemmerick reviewed the history of the creation of the Diversity & Equity Committee, and thanked the members for working in good faith. He reviewed procedures for public comment and noted participants would be limited to 5 minutes each. The Mayor said the August 30th executive session held under the category of "legal" should not have been called, as there was no pending lawsuit or lawyer present.

Joelen Mulvaney, Diversity & Equity (D&E) Committee chair, said the committee is not for addressing ideological differences. She said she apologizes for not engaging the Council, and read the definitions of the words "diversity" and "equity" as developed by the VT League of Cities and Towns (VLCT). She said there is conflict because of the makeup of the committee, and there should be a better system for placing people on the committee. She requested professional mediation assistance.

Ellen Kaye, D&E Committee member, said she is also a member of the VLCT Equity Committee, and that VLCT committee is serious about bringing this work to its member communities such as Barre City. She said the City's committee takes on the work in earnest, and works with the criteria established by VLCT for core values, membership guidelines, and required membership. The committee is deeply committed to the work, with each member upholding the values of the committee. The City Council needs to support and enable the work of the committee.

Anthony Williams said civil discourse slipped through the cracks, and Council needs to apply civility to processes used by committees.

Steve Finner referred to his previously submitted statement on structure for committees and Council responsibilities. He said he cautions comments about the applicability of the First Amendment, and offered to provide technical assistance.

Tom Kelly said to keep the First Amendment in mind or we lose our country. He said he doesn't assume there is systemic racism and doesn't know what that means. It is healthy to have someone on the committee who doesn't buy into systemic racism.

Garrett Grant said the newspaper article included one-sided reporting that pushed buttons instead of allowing the citizens of Barre to make informed decisions. He said we need to expand childcare and respect families without taking away rights.

Carol Hebert said she was shocked by the committee's behavior, and an apology is owed to committee member William Toborg.

Rachel Nelson said Council needs to look around at those attending tonight's meeting and note there are few that match her demographics of age, gender and child bearing abilities. She said if you can't look at age, poverty, sexuality and race issues and listen, you are perpetrating an act of violence.

Sarah Helman said the Proposition 5 amendment doesn't take away rights of abortion. She said First Amendment rights were threatened at the D&E Committee meeting, and that needs to be addressed.

Ericka Reil said the article in the newspaper was one-sided. She sees racism in Barre, and the D&E Committee was formed because there is discrimination in Barre.

Laurel Maurer said she encourages people to watch the video of the committee meeting. A committee member was treated wrong. She agrees with the committee's aspirations, but the current chair lacks leadership skills.

Danielle Owczarski said she is a former member of the D&E Committee. She said there were no prior incidents, and previous meetings showed mutual respect. She said don't judge the committee on this one incident.

Lisa Liotta reviewed resolution #2020-05 condemning systemic racism, and noted it was unanimously approved by the Council. She said the D&E Committee was created to combat these issues and the work must continue.

Rosemary Averill said the D&E Committee is important. She said the treatment of board member Toborg was uncalled for and must be dealt with. We can applaud the committee's work, but not this.

Christopher Roberts, D&E Committee member, said he wasn't present at the meeting in question, so won't comment on that, but the reporting in the newspaper was execrable. He said the committee members have always been respectful of each other, and are always working hard.

William Toborg, D&E Committee member, said he echoes what Ms. Owczarski and Mr. Roberts said. He said he wasn't concerned about what happened at the meeting, but was concerned by the email he received afterwards from the committee chair. He said he spends most of this time at the committee meetings listening, and has learned. He believes there is systemic racism and it needs to be looked into. There are forces that want to divide the committee members and get us filled with hate against each other. He said he hasn't seen evidence that the committee chair disagrees with her original statements.

Bernadette Rose said she appreciates tonight's opportunity for people to share. She feels the committee is being judged by the community, and the community is riled up over a single incident. It would be inappropriate to ask for the removal of committee members.

Mary Fifield thanked the D&E Committee for difficult and imperative work. She said systemic racism is written in our historic documents, and there needs to be ongoing discussions on addressing inequities. She said she applauds the community for speaking about difficult experiences.

Joe Shadrout said he is confused as to why this discussion has come before the Council. He said divisiveness comes from the right and left.

Councilor Stockwell said there aren't individual histories; there is one shared history, and it includes discrimination which can't be denied. She said it's critical we recognize our shared history, and the work of the committee is vital. She said maybe the committee meetings could be facilitated for a while.

Committee chair Joelen Mulvaney said she proposes a mediation process for the committee, and would be happy to work with a Councilor or the Manager on a proposal.

Councilor Boutin said there are ideological differences among committee members, and he wouldn't support spending money on a facilitator.

Councilor Cambel said Barre is again front and center, being mocked and degraded, because of this incident. She said the committee is doing vital work and we need to move forward. She said the committee needs a mediator.

Councilor Deering said future concerns about committee member behavior should be brought to the attention of the Manager to be addressed. He said it's important to know the rules of conducting a meeting, and the previously referenced email to committee member Toborg was purposefully stifling.

Councilor Waszazak thanked those who participated this evening, and he has no desire to remove anyone from the committee. He said we don't get it right every time, and the committee confronts difficult issues. They are set up for long-term success, and should be empowered to move forward.

Councilor Lauzon said the round table portion of the D&E Committee meeting in question was out of order and should have been stopped by the chair. He said he doesn't support removing committee members, and we can all do better. He said the executive session mentioned by the Mayor earlier in the meeting was appropriate in response to the email regarding removal of a D&E committee member. He said he wanted the Council to get in front of any potential First Amendment issues.

The Diversity & Equity Committee will take this opportunity to explore options for moving forward, and will report back to the Council with any additional needs.

Upcoming Business – NONE

Round Table –

Councilor Lauzon suggested adding the local Cannabis Control Board to the weekly agenda, like the Liquor Control Board. He noted the state has fentanyl test strips available as a protective measure against overdose. Governor Scott and other New England governors are asking the federal government for an additional \$500M for the Low Income Home Energy Assistance Program (LIHEAP).

Executive Session – Councilor Lauzon made the motion to find that premature general public knowledge of real estate discussions around 22 Hill Street would clearly place the City of Barre at a substantial disadvantage should the discussions be public. The motion was seconded by Councilor Waszazak.
Motion carried.

Councilor Stockwell recused herself from the discussion due to conflict of interest.

Council went into executive session at 9:00 PM to discuss real estate under the provisions of 1 VSA § 313 on motion of Councilor Waszazak, seconded by Councilor Lauzon. Manager Storrellicastro and Clerk Dawes were invited into the executive session. **Motion carried.**

Council came out of executive session at 9:13 PM on motion of Councilor Waszazak, seconded by Councilor Cambel. **Motion carried.**

Councilor Stockwell rejoined the meeting.

There was no action taken. Clerk Dawes told Central Vermont Habitat for Humanity executive director Zach Wilson that she and Manager Storrellicastro will be in touch to discuss CVHFFH's proposal for 22 Hill Street.

The meeting adjourned at 9:14 PM on motion of Councilor Waszazak, seconded by Councilor Deering.
Motion carried.

The open portions of this meeting were recorded on the video meeting platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

By check number for check acct 01(GENERAL FUND) and check dates 10/05/22 thru 10/05/22

Vendor

| PO Number | Invoice Number | Invoice Description | Account Number | Account Description | PO Amount | Invoice Amount | Check |
|-----------|------------------------------------|---------------------------|-------------------|---------------------------|-----------|----------------|--------|
| ----- | | | | | | | |
| 01095 | A & L MACHINING INC | | | | | | |
| | 07726 | repair rope pulley | 001-8050-320.0740 | EQUIPMENT MAINT - STS | 0.00 | 92.00 | 146722 |
| 01122 | ABILITY NETWORK INC | | | | | | |
| | 22M-0140711 | patient statement paper | 001-6040-340.0948 | AMBULANCE BILLIN MAILERS | 0.00 | 72.61 | 146723 |
| 01003 | ALDRICH PUBLIC LIBRARY | | | | | | |
| | 09282022 | 1st qtr allocation | 001-7010-220.0420 | ALDRICH LIBRARY | 0.00 | 59,823.00 | 146724 |
| 01013 | ALLAN JONES & SONS INC | | | | | | |
| | 82183 | plug tire | 001-7015-320.0720 | CAR/TRUCK MAINT | 0.00 | 44.50 | 146725 |
| 01060 | AMAZON CAPITAL SERVICES | | | | | | |
| | 1R3JV63F19FM | batteries, photo batterie | 001-6040-310.0612 | BREATHING APPARATUS | 0.00 | 290.88 | 146726 |
| 01027 | AMERICAN RED CROSS-HEALTH & SAFETY | | | | | | |
| | 29012465 | diving brick, rescue tube | 048-6301-320.0747 | VOREC \$10K REC - COVID19 | 0.00 | 986.72 | 146727 |
| 01057 | AT&T MOBILITY | | | | | | |
| | 519X09192022 | cell phones | 001-8020-200.0214 | TELEPHONE | 0.00 | 49.06 | 146728 |
| | 519X09192022 | cell phones | 001-7050-200.0214 | TELEPHONE | 0.00 | 44.02 | 146728 |
| | 519X09192022 | cell phones | 003-8300-200.0214 | TELEPHONE | 0.00 | 44.02 | 146728 |
| | 519X09192022 | cell phones | 001-8030-200.0214 | TELEPHONE | 0.00 | 44.02 | 146728 |
| | 519X09192022 | cell phones | 001-8050-200.0214 | TELEPHONE | 0.00 | 36.50 | 146728 |
| | 519X09192022 | cell phones | 003-8330-200.0214 | TELEPHONE | 0.00 | 18.25 | 146728 |
| | 519X09192022 | cell phones | 002-8200-200.0214 | TELEPHONE | 0.00 | 44.02 | 146728 |
| | 543X09192022 | cell phones | 001-6040-200.0215 | CELL PHONES/AIR CARDS | 0.00 | 505.40 | 146728 |
| | 839X09192022 | cell phone | 001-8020-200.0214 | TELEPHONE | 0.00 | 58.33 | 146728 |
| | | | | | ----- | ----- | |
| | | | | | 0.00 | 843.62 | |
| 23018 | AUBUCHON HARDWARE | | | | | | |
| | 490529 | blades | 001-7020-470.1270 | MACHINES/EQUIPMENT OUTLAY | 0.00 | 19.79 | 146729 |
| | 490597 | brush, hooks, belt | 001-6040-320.0720 | CAR/TRUCK MAINT | 0.00 | 33.62 | 146729 |
| | 490609 | snap link | 001-7030-350.1053 | SUPPLIES/EQUIPMENT | 0.00 | 9.68 | 146729 |
| | | | | | ----- | ----- | |
| | | | | | 0.00 | 63.09 | |
| 02492 | BARDEN EDWIN OR CITY OF BARRE | | | | | | |
| | 02592 | ref delq w/s overpayment | 002-2000-200.0214 | REFUND OVERPAYMENT-T/C | 0.00 | 197.59 | 146730 |
| 02123 | BARRE PARTNERSHIP THE | | | | | | |
| | 09292022 | 1st qtr appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 1,250.00 | 146731 |
| 02067 | BARRE SENIOR CENTER | | | | | | |
| | 09292022 | 1st quarter appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 1,875.00 | 146732 |
| 02131 | BARRE UNIFIED UNION SCHOOL DISTRIC | | | | | | |
| | 09232022 | 1st qtr tax | 001-4005-405.4005 | GENERAL TAXES | 0.00 | 1536,608.51 | 146733 |

By check number for check acct 01(GENERAL FUND) and check dates 10/05/22 thru 10/05/22

Vendor

| PO Number | Invoice Number | Invoice Description | Account Number | Account Description | PO Amount | Invoice Amount | Check |
|--|----------------|---------------------------|-------------------|------------------------|-----------|----------------|--------|
| ----- | | | | | | | |
| 02193 BEN'S UNIFORMS | | | | | | | |
| | 105228 | shirt, flag patch | 001-6040-340.0940 | CLOTHING | 0.00 | 66.00 | 146734 |
| | 105400 | capt hat badge & pins | 001-6040-340.0940 | CLOTHING | 0.00 | 69.16 | 146734 |
| | | | | | ----- | ----- | |
| | | | | | 0.00 | 135.16 | |
| 02493 BLONDIN ALLEN OR CITY OF BARRE | | | | | | | |
| | 0665-0001 | ref delq taxes overpaymen | 001-2000-200.0214 | REFUND OVERPAYMENT-T/C | 0.00 | 504.93 | 146735 |
| 02494 BOIVIN LISA OR CITY OF BARRE | | | | | | | |
| | 04729 | ref delq w/s overpayment | 002-2000-200.0214 | REFUND OVERPAYMENT-T/C | 0.00 | 25.00 | 146736 |
| 02027 BOUND TREE MEDICAL LLC | | | | | | | |
| | 84679845 | pelvic sling | 001-6040-350.1054 | MEDICAL SUPPLIES | 0.00 | 76.99 | 146737 |
| | 84679846 | pelvic sling | 001-6040-350.1054 | MEDICAL SUPPLIES | 0.00 | 76.99 | 146737 |
| | | | | | ----- | ----- | |
| | | | | | 0.00 | 153.98 | |
| 02055 BURLINGTON COMMUNICATIONS SERVICE | | | | | | | |
| | BCS11379 | install radio in engine 2 | 001-6040-320.0724 | RADIO MAINT | 0.00 | 1,523.00 | 146738 |
| 02132 BURRELL ROOFING CO INC | | | | | | | |
| | 5951 | aud/alumni roof repair | 001-7020-320.0729 | ANNEX MAINT | 0.00 | 250.00 | 146739 |
| 03422 CALHUM-FLOWERS OMAR & JEAN STEPHAN | | | | | | | |
| | 0573-0039 | ref current tax overpayme | 001-4005-405.4005 | GENERAL TAXES | 0.00 | 517.92 | 146740 |
| 03209 CAPSTONE COMMUNITY ACTION | | | | | | | |
| | 09292022 | 1st quarter appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 750.00 | 146741 |
| 03276 CARROLL CONCRETE | | | | | | | |
| | 425135 | concrete-nelson st sidewa | 002-8200-320.0752 | HYDRANTS MAINT | 0.00 | 1,217.50 | 146742 |
| 03098 CENTRAL VT ADULT BASIC EDUCATION | | | | | | | |
| | 09292022 | 1st quarter appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 1,925.00 | 146743 |
| 03055 CENTRAL VT COUNCIL ON AGING | | | | | | | |
| | 09292022 | 1st quarter appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 3,750.00 | 146744 |
| 03056 CENTRAL VT HOME HEALTH & HOSPICE | | | | | | | |
| | 09292022 | 1st quarter appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 7,000.00 | 146745 |
| 03145 CHAMPLAIN VALLEY EQUIPMENT | | | | | | | |
| | CB53799 | switch kit | 002-8220-320.0727 | BLDG & GROUNDS MAINT | 0.00 | 67.98 | 146746 |
| | CB53904 | returned switch | 002-8220-320.0727 | BLDG & GROUNDS MAINT | 0.00 | -54.48 | 146746 |
| | | | | | ----- | ----- | |
| | | | | | 0.00 | 13.50 | |
| 03420 CHAMPLAIN VALLEY PLUMBING AND HEAT | | | | | | | |
| | 705564 | fuel | 003-8330-330.0825 | FUEL OIL | 0.00 | 1,468.00 | 146747 |

By check number for check acct 01(GENERAL FUND) and check dates 10/05/22 thru 10/05/22

Vendor

| PO Number | Invoice Number | Invoice Description | Account Number | Account Description | PO Amount | Invoice Amount | Check |
|-----------|------------------------------------|---------------------------|-------------------|---------------------------|-----------|----------------|--------|
| 03159 | CIRCLE | | | | | | |
| | 09292022 | 1st qtr appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 500.00 | 146748 |
| 03013 | CODY CHEVROLET-CADILLAC INC | | | | | | |
| | 23TRAILBLAZE 2023 | chevy trailblazer | 050-5100-120.0180 | EQUIPMENT EXPENSE | 0.00 | 24,256.00 | 146749 |
| 03083 | COMMUNITY HARVEST OF CENTRAL VERMO | | | | | | |
| | 09292022 | 1st qtr appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 375.00 | 146750 |
| 03315 | CONSOLIDATED COMMUNICATIONS | | | | | | |
| | 09212022 | internet | 003-8300-320.0737 | EJECTOR STATION N MAIN ST | 0.00 | 72.49 | 146751 |
| 04216 | DANOWSKI ALYSON | | | | | | |
| | 09272022 | refund daytime parking pe | 001-4030-430.4038 | PARKING PERMITS | 0.00 | 54.88 | 146752 |
| 04114 | DEFORGE RALPH JR & DEEANN OR CITY | | | | | | |
| | 0245-0099 | ref delq taxes overpaymen | 001-2000-200.0214 | REFUND OVERPAYMENT-T/C | 0.00 | 439.13 | 146753 |
| 04133 | DOWNSTREET HOUSING & COMMUNITY DEV | | | | | | |
| | 09292022 | 1st qtr appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 1,250.00 | 146754 |
| 05059 | ENDYNE INC | | | | | | |
| | 423775 | weekly testing | 003-8330-320.0749 | WASTEWATER SAMPLING/TESTI | 0.00 | 305.00 | 146755 |
| | 423936 | weekly testing | 003-8330-320.0749 | WASTEWATER SAMPLING/TESTI | 0.00 | 310.00 | 146755 |
| | | | | | 0.00 | 615.00 | |
| 05030 | ESMI OF NEW YORK LLC | | | | | | |
| | 448370 | biosolids removal | 003-8330-230.0519 | DISPOSAL OF SLUDGE | 0.00 | 5,632.27 | 146756 |
| | 449235 | biosolids removal | 003-8330-230.0519 | DISPOSAL OF SLUDGE | 0.00 | 2,979.99 | 146756 |
| | | | | | 0.00 | 8,612.26 | |
| 05033 | ESO SOLUTIONS INC | | | | | | |
| | ESO-90648 | software | 001-6040-440.1240 | COMP SOFTWARE/OFF EQUIP | 0.00 | 7,802.60 | 146757 |
| 05007 | EVERETT J PRESCOTT INC | | | | | | |
| | 6075309 | plunger, brass connector | 002-8200-320.0752 | HYDRANTS MAINT | 0.00 | 792.23 | 146758 |
| 06009 | F W WEBB CO | | | | | | |
| | 77493674 | pvc pipe | 003-8330-320.0727 | BLDG & GROUNDS MAINT | 0.00 | 34.75 | 146759 |
| | 77732728 | URINAL TABLETS | 001-7020-320.0727 | BLDG/GROUNDS MAINT | 0.00 | 38.55 | 146759 |
| | | | | | 0.00 | 73.30 | |
| 06095 | FAMILY CENTER OF WASHINGTON COUNTY | | | | | | |
| | 09292022 | 1st qtr appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 875.00 | 146760 |
| 06087 | FASTENAL CO | | | | | | |
| | VTBAR132953 | medsplit, flat washers, | 003-8330-320.0740 | EQUIPMENT MAINT | 0.00 | 1,068.62 | 146761 |

By check number for check acct 01(GENERAL FUND) and check dates 10/05/22 thru 10/05/22

Vendor

| PO Number | Invoice Number | Invoice Description | Account Number | Account Description | PO Amount | Invoice Amount | Check |
|-----------|------------------------------------|---------------------------|-------------------|---------------------------|-----------|----------------|--------|
| | VTBAR132963 | nylok | 003-8330-320.0740 | EQUIPMENT MAINT | 0.00 | 213.62 | 146761 |
| | | | | | 0.00 | 1,282.24 | |
| 06006 | FORBES PATRICIA A OR CITY OF BARRE | | | | | | |
| | 0125-0122 | ref delq taxes overpaymen | 001-2000-200.0214 | REFUND OVERPAYMENT-T/C | 0.00 | 3.01 | 146762 |
| | 0125-0122-0C | ref delq taxes overpaymen | 001-2000-200.0214 | REFUND OVERPAYMENT-T/C | 0.00 | 547.93 | 146762 |
| | | | | | 0.00 | 550.94 | |
| 07127 | GOOD BEGINNINGS OF CENTRAL VT | | | | | | |
| | 09292022 | 1st qtr appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 250.00 | 146763 |
| 07055 | GOOD SAMARITAN HAVEN | | | | | | |
| | 09292022 | 1st qtr appropriations | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 375.00 | 146764 |
| 07100 | GREEN MOUNTAIN TRANSIT AGENCY | | | | | | |
| | 09292022 | 1st qtr appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 9,600.25 | 146765 |
| 07006 | GREEN MT POWER CORP | | | | | | |
| | 09142022 | main st historic lights | 001-6060-200.0210 | ELECTRICITY | 0.00 | 410.01 | 146766 |
| | 091522-51544 | enterprise alley sve buil | 048-8315-200.0210 | ENT ALY O&M | 0.00 | 21.11 | 146766 |
| | 091522-55379 | enterprise alley lighting | 001-6060-200.0210 | ELECTRICITY | 0.00 | 100.02 | 146766 |
| | 09192022 | traffic signal n main/map | 001-6070-200.0210 | TRAFFIC LIGHT ELECTRICITY | 0.00 | 93.83 | 146766 |
| | 091922 | n main st dente park | 001-8040-200.0210 | ELECTRICITY CURRIER/DENTE | 0.00 | 44.24 | 146766 |
| | 09222022 | 15 fourth st public safet | 001-7035-200.0210 | ELECTRICITY | 0.00 | 1,424.72 | 146766 |
| | 092222 | 12 n main st city hall | 001-6043-200.0210 | CITY HALL ELECTRICITY | 0.00 | 278.84 | 146766 |
| | 91522-177846 | keith pearl pedway | 001-6060-200.0212 | PEDWAY/KEITH AVE LOT LIGH | 0.00 | 176.25 | 146766 |
| | 91522-193357 | merchants row ev charging | 001-6045-200.0210 | EVCS ELECTRICITY-MERCH RO | 0.00 | 141.58 | 146766 |
| | 91922 | traffic signal maple/summ | 001-6070-200.0210 | TRAFFIC LIGHT ELECTRICITY | 0.00 | 77.57 | 146766 |
| | 92222 | n front st waste water | 003-8330-200.0210 | ELECTRICITY | 0.00 | 12,117.62 | 146766 |
| | | | | | 0.00 | 14,885.79 | |
| 08049 | HALDANE ROSLYN | | | | | | |
| | 02551-C | delq w/s overpayment | 002-2000-200.0214 | REFUND OVERPAYMENT-T/C | 0.00 | 3,851.69 | 146768 |
| 08049 | HALDANE ROSLYN OR CITY OF BARRE | | | | | | |
| | 02551-A | delq w/s overpayment | 002-2000-200.0214 | REFUND OVERPAYMENT-T/C | 0.00 | 6,386.04 | 146769 |
| | 02551-B | delq w/s overpayment | 002-2000-200.0214 | REFUND OVERPAYMENT-T/C | 0.00 | 340.68 | 146770 |
| | | | | | 0.00 | 6,726.72 | |
| 09021 | IRVING ENERGY | | | | | | |
| | 453922 | propane | 001-7035-330.0836 | PROPANE | 0.00 | 210.74 | 146771 |
| | 847171 | propane | 001-7030-330.0836 | PROPANE | 0.00 | 75.08 | 146771 |
| | | | | | 0.00 | 285.82 | |
| 11035 | KELLY JOSEPH | | | | | | |
| | 92422 | boot reimbursement | 002-8200-340.0943 | FOOTWARE | 0.00 | 219.99 | 146772 |

By check number for check acct 01(GENERAL FUND) and check dates 10/05/22 thru 10/05/22

Vendor

| PO Number | Invoice Number | Invoice Description | Account Number | Account Description | PO Amount | Invoice Amount | Check |
|-----------|------------------------------------|---------------------------|-------------------|-------------------------|-----------|----------------|--------|
| 12066 | LAIRD JUSTINA | | | | | | |
| | 091422 | overpaid dog license | 001-4030-430.4020 | ANIMAL CONTROL LICENSES | 0.00 | 5.00 | 146773 |
| 12054 | LAWSON PRODUCTS INC | | | | | | |
| | 9309928257 | flap disc 40 grit | 001-8050-350.1061 | SUPPLIES - GARAGE | 0.00 | 176.17 | 146774 |
| 12011 | LENNYS SHOE & APPAREL | | | | | | |
| | 3400601 | steel toe rubber boots | 002-8220-340.0941 | EQUIPMENT - SAFETY | 0.00 | 175.00 | 146775 |
| 12009 | LOWELL MCLEODS INC | | | | | | |
| | S72834 | steel/cutting | 002-8200-320.0740 | EQUIPMENT MAINT | 0.00 | 23.69 | 146776 |
| 13087 | M S SEPTIC SERVICE | | | | | | |
| | 09202022 | 75 warren st-sludge remov | 003-8300-320.0750 | MAIN LINE MAINT | 0.00 | 300.00 | 146777 |
| 14016 | NELSON ACE HARDWARE | | | | | | |
| | 266875 | batteries, blk letter se | 001-6040-320.0720 | CAR/TRUCK MAINT | 0.00 | 17.62 | 146778 |
| 14091 | NEMRC | | | | | | |
| | 51220 | tax bill creation | 001-5070-360.1165 | PROGRAM MATERIALS | 0.00 | 326.25 | 146779 |
| 14002 | NFPA | | | | | | |
| | AS7-4631-1 | annual dues | 001-6040-220.0413 | DUES/MEMBERSHIP FEES | 0.00 | 175.00 | 146780 |
| 14055 | NORWAY & SONS INC | | | | | | |
| | 16879 | replace bathroom light | 001-8050-320.0727 | BLDG & GROUNDS MAINT | 0.00 | 183.97 | 146781 |
| 14164 | NOVUS MORRISON SOLAR LLC | | | | | | |
| | 202 | estimated monthly charge | 001-7030-200.0212 | BOR BM SOLAR PROJECT | 0.00 | 1,672.37 | 146782 |
| | 202 | estimated monthly charge | 001-7020-200.0212 | AUD BM SOLAR PROJECT | 0.00 | 1,114.91 | 146782 |
| | 202 | estimated monthly charge | 001-7035-200.0212 | PSB BM SOLAR PROJECT | 0.00 | 1,503.41 | 146782 |
| | 202 | estimated monthly charge | 001-6043-200.0212 | CITY HALL BM SOLAR PROJ | 0.00 | 613.82 | 146782 |
| | 202 | estimated monthly charge | 003-8330-200.0212 | WWTP BM SOLAR PROJ | 0.00 | 7,084.49 | 146782 |
| | | | | | 0.00 | 11,989.00 | |
| 15037 | OUR HOUSE OF CENTRAL VT INC | | | | | | |
| | 09292022 | 1st qtr appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 500.00 | 146783 |
| 16819 | PARNIGONI RICHARD ESTATE OR CITY O | | | | | | |
| | 1440-0350 | delq taxes overpayment | 001-2000-200.0214 | REFUND OVERPAYMENT-T/C | 0.00 | 7,563.75 | 146784 |
| 16074 | PEOPLES HEALTH & WELLNESS CLINIC | | | | | | |
| | 09292022 | 1st qtr appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 750.00 | 146785 |
| 16820 | PETTY CASH | | | | | | |
| | 09222022 | correct cr error | 001-4030-430.4033 | BLDG & ZONING FEES | 0.00 | 10.00 | 146786 |
| 16003 | PIKE INDUSTRIES INC | | | | | | |
| | 1204178 | asphalt | 001-8050-360.1172 | BITUMINOUS HOT MIX-ST5 | 0.00 | 164.34 | 146787 |

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| PO Number | Invoice Number | Invoice Description | Account Number | Account Description | PO Amount | Invoice Amount | Check |
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| | 1204345 | asphalt | 002-8200-320.0750 | MAIN LINE MAINT | 0.00 | 1,325.51 | 146787 |
| | 1204345 | asphalt | 001-8050-360.1172 | BITUMINOUS HOT MIX-ST5 | 0.00 | 165.17 | 146787 |
| | 1205227 | asphalt | 001-8050-360.1172 | BITUMINOUS HOT MIX-ST5 | 0.00 | 167.66 | 146787 |
| | | | | | ----- | | |
| | | | | | 0.00 | 1,822.68 | |
| 16821 PRIDDY WAYNE & SUE | | | | | | | |
| | 04200 | w/s overpayment | 002-2000-200.0214 | REFUND OVERPAYMENT-T/C | 0.00 | 5.61 | 146788 |
| 17002 QUILL CORP | | | | | | | |
| | 27918087 | pencils, sharpie, folder | 002-8200-350.1053 | OFFICE SUPPLIES/EQUIPMENT | 0.00 | 2.47 | 146789 |
| | 27918087 | pencils, sharpie, folder | 003-8330-350.1053 | OFFICE SUPPLIES/EQUIPMENT | 0.00 | 135.88 | 146789 |
| | 27918087 | pencils, sharpie, folder | 003-8300-350.1053 | OFFICE SUPPLIES/EQUIPMENT | 0.00 | 2.46 | 146789 |
| | 27918087 | pencils, sharpie, folder | 001-5040-350.1053 | OFFICE SUPPLIES/EQUIPMENT | 0.00 | 12.88 | 146789 |
| | 27918087 | pencils, sharpie, folder | 001-8020-350.1053 | OFFICE SUPPLIES/EQUIPMENT | 0.00 | 56.33 | 146789 |
| | 27918087 | pencils, sharpie, folder | 001-8050-350.1053 | OFFICE EXPENSE | 0.00 | 56.33 | 146789 |
| | 27918087 | pencils, sharpie, folder | 001-8030-350.1053 | OFFICE SUPPLIES/EQUIPMENT | 0.00 | 12.88 | 146789 |
| | | | | | ----- | | |
| | | | | | 0.00 | 279.23 | |
| 18148 R K MILES | | | | | | | |
| | 38752/7 | hammer drives | 001-8050-230.0531 | SNOW DAMAGE-PLOW | 0.00 | 35.12 | 146790 |
| 18023 RETIRED & SENIOR VOLUNTEER PROGRAM | | | | | | | |
| | 9292022 | 1st qtr appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 750.00 | 146791 |
| 18004 REYNOLDS & SON INC | | | | | | | |
| | 3413908 | hex gloves | 001-6040-340.0941 | EQUIPMENT - SAFETY | 0.00 | 146.58 | 146792 |
| | 3413909 | gloves | 001-6040-340.0941 | EQUIPMENT - SAFETY | 0.00 | 48.86 | 146792 |
| | | | | | ----- | | |
| | | | | | 0.00 | 195.44 | |
| 18215 ROSS CHERIE OR CITY OF BARRE | | | | | | | |
| | 1230-0071 | delq taxes overpayment | 001-2000-200.0214 | REFUND OVERPAYMENT-T/C | 0.00 | 802.44 | 146793 |
| | 1230-0071A | delq taxes overpayment | 001-2000-200.0214 | REFUND OVERPAYMENT-T/C | 0.00 | 257.22 | 146794 |
| | | | | | ----- | | |
| | | | | | 0.00 | 1,059.66 | |
| 18214 ROY ANDREW | | | | | | | |
| | 01395-1 | delq w/s overpayment | 002-2000-200.0214 | REFUND OVERPAYMENT-T/C | 0.00 | 4.77 | 146795 |
| 18214 ROY ANDREW OR CITY OF BARRE | | | | | | | |
| | 01395 | delq w/s overpayment | 002-2000-200.0214 | REFUND OVERPAYMENT-T/C | 0.00 | 153.99 | 146796 |
| 18068 RUBALCABA DAVID | | | | | | | |
| | 09152022 | mileage | 001-6040-130.0181 | EMGT TRAIN/DEV | 0.00 | 90.00 | 146797 |
| 19418 SANEL NAPA - BARRE | | | | | | | |
| | 370592 | brake booster, core depos | 001-8050-320.0743 | TRUCK MAINT - ST5 | 0.00 | 238.49 | 146798 |

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|-----------|------------------------------|--------------------------|-------------------|---------------------------|-----------|----------------|--------|
| | 370598 | oil filter, motor oil | 001-6050-320.0720 | VEHICLE MAINTENANCE | 0.00 | 57.97 | 146798 |
| | 370677 | gasket, transm fluid | 001-7015-320.0720 | CAR/TRUCK MAINT | 0.00 | 48.14 | 146798 |
| | 370693 | mercon atf | 001-8050-320.0743 | TRUCK MAINT - STS | 0.00 | 20.58 | 146798 |
| | 370744 | lun eye | 002-8200-320.0740 | EQUIPMENT MAINT | 0.00 | 59.99 | 146798 |
| | 370803 | grease fittings | 001-8050-350.1061 | SUPPLIES - GARAGE | 0.00 | 8.58 | 146798 |
| | 370851 | hydraulic oil | 001-8050-320.0740 | EQUIPMENT MAINT - STS | 0.00 | 185.98 | 146798 |
| | | | | | ----- | 619.73 | |
| 19060 | SEXUAL ASSAULT CRISIS TEAM | | | | | | |
| | 09292022 | 1st qtr appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 625.00 | 146799 |
| 19428 | SLK GLOBAL SOLUTIONS AMERICA | | | | | | |
| | 03075 | delq w/s overpayment | 002-2000-200.0214 | REFUND OVERPAYMENT-T/C | 0.00 | 242.83 | 146800 |
| 19155 | STAPLES CREDIT PLAN | | | | | | |
| | 091522 | sharpie, basket, postits | 001-6050-350.1053 | OFFICE SUPPLIES/EQUIPMENT | 0.00 | 476.33 | 146801 |
| | 091522 | sharpie, basket, postits | 001-6055-350.1053 | OFFICES SUPPLIES/EQUIPMEN | 0.00 | 22.24 | 146801 |
| | 091522 | sharpie, basket, postits | 001-6040-350.1053 | OFFICE SUPPLIES | 0.00 | 96.38 | 146801 |
| | | | | | ----- | 594.95 | |
| 19220 | STRACHAN ROBBIE | | | | | | |
| | 09212022 | mileage | 001-6040-130.0181 | EMGT TRAIN/DEV | 0.00 | 58.13 | 146802 |
| 20002 | TIMES ARGUS ASSOC INC | | | | | | |
| | 00180137 | bulky yard waste ad | 001-5010-230.0510 | ADVERTISING/PRINTING | 0.00 | 78.85 | 146803 |
| | 00180144 | 9/27/22 agenda ad | 001-5010-230.0510 | ADVERTISING/PRINTING | 0.00 | 242.91 | 146803 |
| | | | | | ----- | 321.76 | |
| 20020 | TWOMBLY OLIVER L | | | | | | |
| | 09262022 | 71 prospect st | 001-2000-200.0210 | ACCOUNTS PAYABLE | 0.00 | 620.82 | 146804 |
| 21002 | UNIFIRST CORP | | | | | | |
| | 70165089 | uniforms | 003-8330-320.0743 | TRUCK MAINT | 0.00 | 14.63 | 146805 |
| | 70165089 | uniforms | 003-8300-340.0940 | CLOTHING | 0.00 | 42.53 | 146805 |
| | 70165089 | uniforms | 003-8330-340.0940 | CLOTHING | 0.00 | 61.51 | 146805 |
| | 70165092 | uniforms | 001-7020-340.0940 | CLOTHING | 0.00 | 36.58 | 146805 |
| | 70165092 | uniforms | 001-7030-340.0940 | CLOTHING | 0.00 | 66.00 | 146805 |
| | 70165092 | uniforms | 001-7015-340.0940 | CLOTHING | 0.00 | 14.93 | 146805 |
| | 70165092 | uniforms | 001-8500-340.0940 | CLOTHING | 0.00 | 28.06 | 146805 |
| | 70165092 | uniforms | 001-6043-340.0940 | CLOTHING | 0.00 | 28.93 | 146805 |
| | 70165093 | uniforms | 001-8050-320.0743 | TRUCK MAINT - STS | 0.00 | 92.31 | 146805 |
| | 70165093 | uniforms | 001-8050-340.0940 | CLOTHING | 0.00 | 248.59 | 146805 |
| | 70165093 | uniforms | 002-8200-340.0940 | CLOTHING | 0.00 | 129.67 | 146805 |
| | 70165093 | uniforms | 003-8300-340.0940 | CLOTHING | 0.00 | 90.07 | 146805 |
| | 70165094 | uniforms | 002-8220-340.0940 | CLOTHING | 0.00 | 69.64 | 146805 |
| | | | | | ----- | 923.45 | |
| 22013 | VERMONT DEPT OF HEALTH | | | | | | |
| | 990 | health records paper | 001-5070-220.0417 | RECORDING OF RECORDS | 0.00 | 158.00 | 146807 |

By check number for check acct 01(GENERAL FUND) and check dates 10/05/22 thru 10/05/22

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| PO Number | Invoice Number | Invoice Description | Account Number | Account Description | PO Amount | Invoice Amount | Check |
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| ----- | | | | | | | |
| 22142 | VERMONT DOOR COMPANY | | | | | | |
| | 33888 | repair police door lock | 001-7035-320.0727 | BLDG & GROUNDS MAINT | 0.00 | 85.00 | 146808 |
| 22127 | VERMONT STATE TREASURER | | | | | | |
| | 09132022 | may-august dog licenses | 001-2000-200.0213 | DOG LICENSES | 0.00 | 435.00 | 146809 |
| 22163 | VRWA | | | | | | |
| | 7913 | water chemistry basics | 002-8220-130.0180 | TRAINING/DEVELOPMENT | 0.00 | 42.00 | 146810 |
| 22138 | VT ASSOC FOR BLIND & VISUALLY IMPA | | | | | | |
| | 09292022 | 1st qtr appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 250.00 | 146811 |
| 22040 | VT CENTER FOR INDEPENDENT LIVING | | | | | | |
| | 09292022 | 1st qtr appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 750.00 | 146812 |
| 22124 | VT OFFENDER WORK PROGRAMS-SIGN/STE | | | | | | |
| | PR11987 | business cards-howarth | 001-6040-350.1053 | OFFICE SUPPLIES | 0.00 | 33.94 | 146813 |
| 23050 | W B MASON CO INC | | | | | | |
| | 232716969 | batteries, tape, chair ma | 001-7020-320.0729 | ANNEX MAINT | 0.00 | 99.45 | 146814 |
| | 232716969 | batteries, tape, chair ma | 001-7015-350.1053 | OFFICE SUPPLIES | 0.00 | 65.74 | 146814 |
| | 232716969 | batteries, tape, chair ma | 001-6043-320.0731 | CITY HALL IMPROVE/REPAIRS | 0.00 | 99.45 | 146814 |
| | 232931621 | highlighters, chair mat | 001-7015-350.1053 | OFFICE SUPPLIES | 0.00 | 15.82 | 146814 |
| | 232931621 | highlighters, chair mat | 001-7020-320.0729 | ANNEX MAINT | 0.00 | 124.98 | 146814 |
| | | | | | ----- | 0.00 | 405.44 |
| 23064 | WASHINGTON COUNTY DIVERSION PROGRA | | | | | | |
| | 09292022 | 1st qtr appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 625.00 | 146815 |
| 23059 | WASHINGTON COUNTY MENTAL HEALTH | | | | | | |
| | 09292022 | 1st qtr appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 2,500.00 | 146816 |
| 23033 | WCYSB | | | | | | |
| | 09292022 | 1st qtr appropriation | 001-9110-220.0425 | VOTER APPROVED ASS EX | 0.00 | 1,250.00 | 146817 |
| 23041 | WORK SAFE | | | | | | |
| | 29381 | for your safety signs | 001-8050-360.1189 | STREET SIGNS | 0.00 | 215.88 | 146818 |
| | 29382 | digital print decals | 002-8220-320.0727 | BLDG & GROUNDS MAINT | 0.00 | 42.50 | 146818 |
| | | | | | ----- | 0.00 | 258.38 |
| 23031 | WORLD THE | | | | | | |
| | W526569 | bulk yard waste ad | 001-5010-230.0510 | ADVERTISING/PRINTING | 0.00 | 116.90 | 146819 |

09/30/22
03:05 pm

City of Barre Accounts Payable
Warrant/Invoice Report # 23-14

Page 9 of 9
senioracctclerk1

By check number for check acct 01(GENERAL FUND) and check dates 10/05/22 thru 10/05/22

Vendor

| PO Number | Invoice Number | Invoice Description | Account Number | Account Description | PO Amount | Invoice Amount | Check |
|--------------|----------------|---------------------|----------------|---------------------|-----------|----------------|-------|
| | | | | | | ----- | |
| Report Total | | | | | | 1742,636.12 | ===== |

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *1,742,636.12
Let this be your order for the payments of these amounts.



**Permit List to Council
September 24, 2022 to September 29, 2022**

Planning, Permitting & Assessing Services
6 N. Main Street, Suite 7 ~ Barre, VT 05641

| Street # | Street Name | Permit# | Permit Type | Work Description | Issue Date | Owner Name |
|----------|-----------------|------------|-------------------|--|---|----------------------------------|
| 11 | Hilltop Avenue | E22-000103 | Electrical Permit | EJ-04387. Moving service over along wall. | 09/26/2022 | James & Gail MacDonald |
| 9 | Coolidge Street | B22-000075 | Building Permit | Addition of a 10'x8' covered porch to the front of the home. Has associated zoning permit. | 09/27/2022 | Michelle LaBarge & Patrick Burke |
| 475 | N Main Street | E22-000104 | Electrical Permit | Heat Pump installation | 09/28/2022 | Timberlake Associates LLP |
| 91 | Smith Street | E22-000105 | Electrical Permit | Installation of a 12-panel rooftop solar array | 09/28/2022 | James J & Nancy I Willard |
| 36 | Berlin Street | B22-000076 | Building Permit | Addition of a 8'x12' shed onto property, on cinder blocks. No power to the shed. | 09/28/2022 | Kory K Stone |
| 75 | Colby Street | B22-000077 | Building Permit | Enlarging front deck by an additional 58 sq. ft. for a total dimension of +/- 15'x6'. | 09/28/2022 | Carmen Murray |
| 9 | Coolidge Street | Z22-000046 | Zoning Permit | Addition of a 10'x8' covered porch to the front of the home. Has associated building permit. | issued 09/27/22; effective 10/12/2022 | Michelle LaBarge & Patrick Burke |
| 75 | Colby Street | Z22-000047 | Zoning Permit | Enlarging front deck by an additional 58 sq. ft. for a total dimension of +/- 15'x6'. | issued 09/28/22; effective 10/13/2022 | Carmen Murray |

City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: October 4, 2022**

Consent Item No.: 4-E

AGENDA ITEM DESCRIPTION: Authorize application for an Agency of Commerce and Community Development bylaw modernization grant to update zoning and approve Resolution 2022-10

SUBJECT: Grant application opportunity to update our zoning bylaws to accommodate the growing needs for housing in our area.

SUBMITTING DEPARTMENT or PERSON: Janet Shatney, Director of Planning, Permitting & Assessing Services

STAFF RECOMMENDATION: Approve the ability to apply, adopt the required Resolution 2022-10 as a necessary piece to the application.

STRATEGIC OUTCOME/PRIOR ACTION: The City is awarded funds to update zoning bylaws.

EXPENDITURE REQUIRED: Match will be required until such time as the work is done, and any updates get approved by the City Council for adoption, prior to the close of the grant, then at that time the match will be waived.

FUNDING SOURCE(S): \$2,750 anticipated match will be paid from the FY23 Planning “Grant Match (Allowance)” budget line which was funded at \$15,000.

LEGAL AUTHORITY/REQUIREMENTS: The City of Barre has an adopted Municipal Plan that allows us to apply for grants that come out of the Agency of Commerce and Community Development. The Grants Management Policy requires Council authorization to submit an application.

BACKGROUND/SUPPLEMENTAL INFORMATION: The current Unified Development Ordinance was adopted by the City Council on June 25, 2019 and became effective on July 16, 2019. This version was the result of a 2 ½ year long process to update it after the Municipal Plan was adopted.

With the advent of Covid in March of 2020 and changing times, demographics, working situations, the job market and the job force, we recognize that there are several instances that the Ordinance does not line up with neighboring communities, limits the amount of and the location of additional housing units being built, and has made situations where expansion of a building doesn’t work due to density, setbacks and even parking.

The Planning Commission discussed this grant opportunity at their August 25, 2022 meeting that this grant was available to assist with what they are working on currently, and again at their September 22, 2022 meeting a review of the first draft was presented, with discussion about specific public outreach steps that will be taken and who to work with. <https://www.barrecity.org/pc-minutes.html>

Grant Management Policy Attachment A has been filled out and signed by the City Manager as required for internal controls.

LINK(S):

<https://accd.vermont.gov/housing>
<https://accd.vermont.gov/content/bylaw-modernization-grants>

ATTACHMENTS: The Grant application Guidance form can be downloaded by going to the modernization grant link above. The required Resolution 2022-10 is attached, and is filled out preliminarily

INTERESTED/AFFECTED PARTIES: Residents and businesses of the City of Barre, Planning Commission, Development Review Board, Planning Office, Homelessness advocates, Housing advocates

RECOMMENDED ACTION/MOTION: Recommendation is to approve the ability to apply for the Bylaw Modernization Grant, and approve the Resolution 2022-10. Upon approval by the Council, the Legislative Body Chair shall sign and date #5 on page 2, with the date of adoption filled in at the bottom of page 1. Following a positive approval of adoption and signature, the Planning Commission Chair can then sign the form upon a vote at the Planning Commission meeting on October 13, 2022.

Suggested Motion:

Motion to approve the Planning Director to apply for the Bylaw Modernization Grant by November 1, 2022 and formally approve the adoption of Resolution 2022-10.

Attachment A Grant Application Review Form

| | |
|-----------------------------------|---|
| City Department: | Planning, Permitting & Assessing Services |
| For further information, contact: | Janet Shatney, Planning Director |
| Phone Number: | (802) 476-0245; direct (802) 477-1465 |

| | |
|-----------------------|---|
| Funding Agency: | VT Department of Housing and Community Development (DHCD) |
| Application Deadline: | Tuesday, November 1, 2022 by 6 pm |

Brief Description of project and purpose:
 Special funding for hiring a consultant to assist the Planning Commission in reviewing and amending our Unified Development Ordinance to complete zoning bylaw updates in support of a pedestrian-oriented development pattern that increases housing choice, affordability, and opportunity in areas planned for pedestrian-oriented smart growth and in accordance with Vermont's smart growth principles

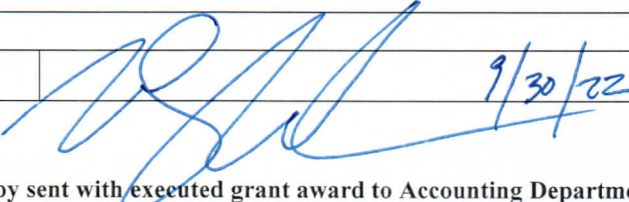
| | |
|--------------------------------------|---|
| Amount of Expected Grant Award: | 27,500 (match will be forgiven if the amendments are adopted prior to grant closeout) |
| Amount of local cash match required: | 10% cash match required = \$2,750 |
| Amount of local In-kind Match: | N/A |

Name any significant partnerships with other organizations (i.e., is an MOU required, intergovernmental agreements, etc.):
 The Planning Commission will work with the chosen consultant, and I believe that many of our various City committees, including but not limited to the Housing Task Force, the Homelessness Task Force, and the Diversity & Equity Committee; Capstone Community Action Council, Downstreet Housing & Community Development, and Barre Area Development, Inc. to name several

How does this proposed grant align with the City's strategic priorities and/or Department's Operating Plans?
 The City supports the desire to affect change to make housing more readily available, and allow for the construction of more housing

How does this grant provide for or expand services to address critical need?
 The goal in revising the ordinance will allow for housing development, and changes in the types of housing that are needed, as we continue to shift our thoughts around lot sizes, dwelling sizes, the need or not for a vehicle when living in the city.

Is the Department capable of administering the financial and administrative aspects of the grant? Explain. If no, state what assistance will be needed:
 Yes, I have grant administration experience with the City, and am capable of this task. I currently assist the City with multiple grant management tasks for the Downstreet grants, the Turning Point Grants, among others.

City Manager Received (sign and date):  9/30/22

* Copy must be retained in grant application file and copy sent with executed grant award to Accounting Department. *

Barre City Resolution 2022-10

FY23 Municipal Resolution for Bylaw Modernization

WHEREAS, the Municipality of _____ is applying for funding as provided for in the FY23 Budget Act 182 and may receive an award of funds under said provisions; and

WHEREAS, the Department of Housing and Community Development may offer a Grant Agreement to this Municipality for said funding; and

WHEREAS, the municipality is maintaining its efforts to provide local funds for municipal and regional planning purposes or that the municipality has voted at an annual or special meeting to provide local funds for municipal and regional planning purposes,

Now, THEREFORE, BE IT RESOLVED

1. That the Legislative Body of this Municipality enters into and agrees to the requirements and obligations of this grant program including a commitment to match funds in accordance with the program's requirements;
2. That the Municipal Planning Commission recommends applying for said Grant;

(Name of Planning Commission Chair)

(Signature)

3. That (Name) _____ Title _____

is hereby designated as the Grant Administrator, the person with the overall Administrative responsibility for the Bylaw Planning Grant program activities related to the application, and any subsequent Grant Agreement provisions.

4. If the grant application is successful, and funds are awarded, the following individual will be the signatory on behalf of the municipality:

Name: _____

Title: _____

Email: _____

Phone: _____

Note: The signatory must either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is a Select Board Member, the Town Manager, the City Manager, or the Town Administrator, is hereby designated to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

Passed this _____ day of _____, _____.

- Check the box if the municipality authorizes its regional planning commission to serve as the ‘agent’ for the applicant municipality, or multi-town applicant municipalities, by assisting with the preparation of the application, supporting grant administration, and being exempt from competitive selection if serving as project consultant.
- 5. That the Municipal Legislative Body recommends applying for said Grant.

(Legislative Body Chair)

(Signature)

INSTRUCTIONS FOR RESOLUTION FORM

- A. The Legislative Body of the Municipality must adopt this resolution or one that will have the same effect. This Form may be filled in or the adopted Resolution may be issued on municipal letterhead, filling in the name of the municipality, the Legislative Body (e.g. Selectboard), and the name and title of the Grant Administrator and Municipal signatory.
- B. Following formal adoption, the Chair of the Planning Commission and Legislative Body must sign upon endorsement by vote of the Planning Commission and Legislative Body.
- C. This form must be submitted with the grant application.

CONSORTIUM APPLICATIONS: For a multi-town application, each municipality must complete a separate Resolution form. All municipalities in a consortium must designate the same Grant Administrator, and signatory from the primary grant municipality.



City of Barre, Vermont

"Granite Center of the World"

ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA ITEM CITY COUNCIL AGENDA: October 4, 2022

Action Item No. 10-A

AGENDA ITEM DESCRIPTION: Designation of Manager Storellicastro as voting delegate at the Vermont League of Cities and Towns (VLCT) Town Fair

SUBMITTING DEPARTMENT/PERSON: Mayor Hemmerick

STAFF RECOMMENDATION: Approve designation of the Manager as the City's voting delegate for the VLCT, Property and Casualty Intermunicipal Fund, Inc. (PACIF), and VLCT Employment Resource and Benefits Trust, Inc. (VERB) annual meetings.

PRIOR ACTION/STRATEGIC OUTCOME:

Prior Action: N/A

Strategic Outcome: The City Manager is attending the VLCT Town Fair to be held on Thursday, October 6 and Friday, October 7. As part of the Town Fair, VLCT, PACIF, and VERB will hold their annual business meetings on Thursday, October 6. In order to ensure that the City's interest and voice is incorporated into these meetings, a voting member must be designated.

EXPENDITURE REQUIRED: N/A

FUNDING SOURCE(S): N/A

BACKGROUND/SUPPLEMENTAL INFORMATION:

The agenda for the annual meetings is available [on the VLCT website](#).

INTERESTED/AFFECTED PARTIES: Residents of Barre

RECOMMENDED ACTION/MOTION: Designate Manager Storellicastro as the voting delegate for the City of Barre at the 2022 VLCT Town Fair.

Proposed Council Schedule for Remainder of FY23

| | | |
|--------------------------|--------|---|
| October 2022 | 4-Oct | Regular Council Meeting |
| | 11-Oct | <i>No Meeting</i> |
| | 18-Oct | Regular Council Meeting |
| | 25-Oct | Regular Council Meeting |
| November 2022 | 1-Nov | Regular Council Meeting |
| | 8-Nov | <i>No Meeting -- General Election Day</i> |
| | 15-Nov | Regular Council Meeting |
| | 22-Nov | <i>No Meeting -- Thanksgiving Week</i> |
| | 29-Nov | Regular Council Meeting |
| December 2022 | 6-Dec | Regular Council Meeting |
| | 13-Dec | Regular Council Meeting |
| | 20-Dec | Regular Council Meeting |
| | 27-Dec | <i>No Meeting -- Holiday Break</i> |
| January 2023 | 3-Jan | Regular Council Meeting |
| | 10-Jan | Regular Council Meeting |
| | 17-Jan | <i>No Meeting</i> |
| | 24-Jan | Regular Council Meeting |
| | 31-Jan | Regular Council Meeting |
| February 2023 | 7-Feb | Regular Council Meeting |
| | 14-Feb | <i>No Meeting</i> |
| | 21-Feb | Regular Council Meeting |
| | 28-Feb | Regular Council Meeting |
| March 2023 | 7-Mar | <i>No Meeting -- Town Meeting Day</i> |
| | 14-Mar | Regular Council Meeting |
| | 21-Mar | Regular Council Meeting |
| | 28-Mar | <i>No Meeting</i> |
| April 2023 | 4-Apr | Regular Council Meeting |
| | 11-Apr | Regular Council Meeting |
| | 18-Apr | Regular Council Meeting |
| | 25-Apr | <i>No Meeting</i> |
| May 2023 | 2-May | Regular Council Meeting |
| | 9-May | Regular Council Meeting |
| | 16-May | <i>No Meeting</i> |
| | 23-May | Regular Council Meeting |
| | 30-May | <i>No Meeting</i> |
| June 2023 | 6-Jun | Regular Council Meeting |
| | 13-Jun | Regular Council Meeting |
| | 20-Jun | <i>No Meeting</i> |
| | 27-Jun | Regular Council Meeting |

Chapter 3 -- ANIMALS AND FOWL
(chapter revised 4/26/16, 11/24/20, 12/21/21)

ARTICLE I. GENERAL PROVISIONS. Secs. 3-1 – 3-5.

ARTICLE II. DEFINITIONS. Sec. 3-6.

ARTICLE III. ADMINISTRATION, APPEALS & ENFORCEMENT. Secs. 3-7 – 3 - 10.

ARTICLE IV. OWNERS/KEEPERS RESPONSIBILITIES. Secs. 3- 11 – 3- 21.

ARTICLE V. ANIMAL QUARANTINE AND IMPOUND. Secs. 3- 22 – 3-23.

ARTICLE VI. ANIMAL CONTROL COMMITTEE. Sec. 3-24.

ARTICLE VII. EXEMPTIONS. Sec. 3-25

ARTICLE I. GENERAL PROVISIONS

Sec. 3-1. Authority.

The city council has enacted this ordinance under the authority granted to the city through its Vermont Statutes Annotated, 24 V.S.A. Chapter 59, authority under 24 V.S.A. § 2291(10) and authority under 20 V.S.A. § 3549.

Sec. 3-2. Purpose.

The purpose of this ordinance is to protect, preserve and promote the health, safety, and welfare of all citizens of the city through establishment of an enforceable ordinance regarding animals maintained and/or visiting within the city limits. Additionally, this ordinance establishes a complaint/reporting process that is equitable to-all parties.

Sec. 3-3. Severability.

If any section of this ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this ordinance.

Sec. 3-4. Effective Date of Ordinance.

Amendments to this ordinance shall be effective twenty (20) calendar days after the adoption (by majority vote of the city council) and shall remain in effect until repealed or amended in accordance with the city charter (sec. 107 and 108).

Sec. 3-5. Designation of Effect

This ordinance shall constitute a civil ordinance within the meaning of 24 V.S.A., Chapter 59.

ARTICLE II. DEFINITIONS

Sec. 3-6. Definitions.

For the purposes of this chapter definitions of the terms, phrases, words and their derivations shall be as defined in chapter 1, section 1-2 of the code of ordinances, the City of Barre, Vermont. Otherwise, the following listed words shall have the meanings indicated:

ANIMAL means every living being, not human or plant.

ANIMAL HOSPITAL means an establishment conducted by a licensed veterinarian, for the care, or care and boarding of animals.

ANIMAL YARD means every enclosure, kennel, shed or structure used to confine, keep and/or house animals, domestic quadrupeds, poultry, or wild animals.

AT LARGE means off the premises of the owner or keeper, or the premises of another person who has been given permission for the animal to be at-large, or outside of a designated dog park, and not under the control of the owner, a member of their immediate family or the keeper, either by leash, collar, or chain.

CAT means both male and female of the genus felis.

DOG means both male and female of the genus canis. Dog can also mean any animal which is considered to be a wolf-hybrid as defined by state law.

DOG PARK means a location established by the City Council for dogs to exercise and play off-leash in a controlled environment under the supervision of their owners.

DOMESTIC QUADRUPED means animals used for labor, transportation or riding including but not limited to cows, goats, horses, pigs, sheep and rabbits. Domestic Quadrupeds are not dogs or cats.

ENFORCEMENT OFFICER when used herein shall mean any health officer, code enforcement officer, animal control officer, pound keeper or other individual specifically designated by the City Council to enforce the provisions of this chapter.

INDIGENOUS ANIMALS means wild animals that are native to Vermont.

KEEPER means any person, other than the owner, that has the possession and control of an animal. Persons who are involved in programs such as Trap, Neuter & Return (TNR) shall not be considered keepers.

KENNEL means an enclosure or structure, other than a building used as a human residence, or an animal hospital or pet shop, used to confine two (2) or more dogs or cats.

OWNER means-any person or persons, firm, association or corporation owning, keeping or harboring an animal. Persons involved in programs such as Trap, Neuter & Return (TNR) shall not be considered owners.

PET SHOP means an establishment for selling dogs, cats, birds, fish, hamsters or other small animals for profit.

POULTRY means domesticated fowl, such as chickens, turkeys, ducks, and geese.

POULTRY ENCLOSURE means every enclosure, shed or structure used to confine, keep and/or house poultry.

STATE OR STATE LAW shall mean Vermont.

VICIOUS ANIMAL shall mean any animal which attacks or bites a person or other domestic pet while the animal is off the premises of the owner or keeper, and the person or pet attacked or bitten requires medical attention. Vicious animal complaints shall be investigated pursuant to Sec. 3-24(b).

WILD ANIMAL means an animal which is not, by custom in the state devoted to the service of human beings, excluding birds, fish, guinea pigs, hamsters, small amphibians, turtles and

earthworms. An exotic wild animal is a wild animal not indigenous to the state. (Ord. No. 1966-3, Sec. 1.1.01, 6-12-73, Ord. No. 1983-1, 1-13-83, Ord. No. 2010-01, 7-6-10)

ARTICLE III. ADMINISTRATION, APPEALS & ENFORCEMENT

Sec. 3-7. Duties and Powers

a. The city manager shall appoint the chief inspector who shall hereby be authorized and directed to administer and enforce the provisions of this ordinance. The chief inspector shall have the authority to render interpretations of the ordinance. Such interpretations, policies and procedures shall be in compliance with the intent of this ordinance.

b. The chief inspector may delegate this authority to any enforcement officer.

c. The city manager shall make all necessary and appropriate arrangements for the impounding of animals; this may be done by utilizing outside resources that would be contracted by the city for the containment of animals (such as private kennels and animal hospitals) and shall, if necessary, appoint a pound-keeper. (Ord. No. 2010-01, 7-6-10)

d. As a condition of owning or keeping an animal within city limits the individual agrees that the enforcement officer may with the owner's consent or when otherwise authorized by law enter upon the premises, for the purpose of inspecting the premises to determine compliance with the provisions of this article.

Sec. 3-8. Enforcement Process, Appeals and Penalties

a. Complaint Initiation

1. A person must complete the paper or electronic complaint form.
2. Forms must be signed and dated in order to investigate the complaint.
 - i. Complaint form must be returned to City Hall or the Public Safety Building for review physically or electronically.
 - ii. Handwriting must be legible.
3. Complaints will be investigated within 5 business days of receipt by the enforcement officer.
4. Frivolous complaints shall be a violation of this ordinance. A frivolous complaint shall be one in which there is no basis for the complaint outlined within this ordinance and this is known to the complainant at the time of submission of the complaint.

b. Written Notice of Violation

1. Where a violation of this ordinance exists, the enforcement officer shall issue written documentation notifying the party responsible of the existence of the violation(s). The written notification shall include the following:
 - i. Summary of violation.
 - ii. Specific Ordinance and or State Statute violated.

- iii. Actions taken by the enforcement officer. This may include seizure of the animal or animals.
 - iv. Specific actions needed to remedy the violation, which may include any accumulated fines or fees.
 - v. Time frame allowed for remediation.
 - vi. Actions to be taken by enforcement officer if not remediated. This may include seizure of the animal or animals.
 - vii. Appeals process language in this ordinance.
- c. Appeals
- 1. An individual may appeal the enforcement officer's decision in writing to the chief inspector within 5 business days of receiving the notice of violation. Once received the chief inspector will provide a written determination within 5 business days.
 - 2. The aggrieved party may further appeal to the Animal Control Committee within 5 business days of receiving the chief inspector's determination.
 - 3. Additional appeals would be made to the Vermont Superior Court Civil Division. Pursuant to 20 V.S.A. 3550(i).
 - 4. The appeals process will not prevent the enforcement officer from completing the required actions set forth in this ordinance or those required by state statute or the Vermont Health Code.
- d. Penalties
- 1. An enforcement officer may issue, or direct to have issued, a Municipal Complaint and pursue enforcement before the Judicial Bureau in accordance with the provisions of 24 V.S.A. §1974 and §1977 with penalties as prescribed below:
 - i. A first offense in any twelve month period shall be punishable by a fine of \$150.00. The waiver fee shall be \$100.00.
 - ii. second offense in any twelve month period shall be punishable by a fine of \$250.00. The waiver fee shall be \$200.00.
 - iii. Third and subsequent offenses in any twelve month period shall be punishable by a fine of \$500.00. The waiver fee shall be \$300.00. An enforcement officer may also issue and order to revoke the license or permit to the Chief inspector, which is subject to Sec. 3-9. Appeals. of this chapter.
 - 2. An enforcement officer may notify the City Attorney of the violation, who can take action in Superior Court seeking injunctive relief with penalties as prescribed by law.
 - 3. Each day that a violation continues after the initial notice shall constitute a separate offense.

This ordinance does not stop certified law enforcement officers from issuing civil and criminal citations in accordance with state law.

Sec. 3-9. License—Required for dogs.

All dogs and wolf-hybrids shall be licensed in accordance with 20 V.S.A § 3581.

Sec. 3-10. Exhibitions or parades; permit required; fee imposed; investigation thereof.

Exhibitions or parades of animals which are *ferae naturae* (wild) in the eyes of the law may be conducted only upon securing a permit from the city clerk. Forms for all licenses and permits and applications therefore shall be prepared by the city clerk. Before a permit is granted, the police department shall investigate to determine whether such exhibition or parade will be conducted so that there is no risk of harm to any person or property. Once the permit is approved by the police department, it shall be considered for approval by the city clerk. The fee for the permit shall be designated by the city council and upon adoption of the rates the council shall publish in the local newspaper the rate change thirty (30) days prior to the effective date of the rate change. The permit shall expire at the end of the exhibition or parade, or one month after issuance, whichever time is the earlier. (Ord. No. 1966-3, Sec. 2.1.03, 6-12-73, Ord. No. 2005-1, 8/18/05, Ord. No. 2010-01, 7-6-10)

ARTICLE IV. OWNERS/KEEPERS RESPONSIBILITIES

Sec. 3-11. Ownership; termination.

A person who is the owner of an animal shall be deemed to continue to be its owner until they have sold or donated their right, title and interest in such animal to another person, or, in case of an indigenous wild animal, until the animal has escaped and has returned to its natural state. (Ord. No. 1966-3, Sec. 1.1.02, 6-12-73)

Sec. 3-12. Keeper; termination.

A person who is the keeper of an animal shall be deemed to continue to be its keeper until he/she has returned such animal to the custody and control of its owner, and in the case of an indigenous wild animal, until it has been returned to the custody and control of the owner or has escaped and returned to its natural state. (Ord. No. 1966-3, Sec. 1.1.02, 6-12-73)

Sec. 3-13. Animal bites.

It shall be the duty of every person bitten, or parent or guardian to report to the city health officer within twenty-four (24) hours the name, address and telephone number of the owner or keeper of the animal which bit the person and the complete circumstances. (Ord. No. 2010-01, 7-6-10)

Sec. 3-14. Exposure to public prohibited if infected with contagious disease.

An owner or keeper of an animal affected with a contagious or infectious disease shall not expose such animal in a public place whereby the health of other animals is affected, nor harbor an animal under quarantine, pursuant to section 3-22 of this chapter, in or on any part of any

premises open to public visitors. (Ord. No. 1966-3, Sec. 3.2.01, 6-12-73, Ord. No. 2010-01, 7-6-10)

Sec. 3-15. Nuisance animals.

No owner, keeper or other person having control shall permit an animal to be a nuisance animal. For the purposes of this section, nuisance animal means any animal or animals which:

- (1) Molests or harasses passersby or passing vehicles, or otherwise creates a public safety hazard;
- (2) Attacks other animals;
- (3) Damages property other than that of its owner;
- (4) Defecates off the premises of the animal's owner, and the owner, or other individual in control of the animal, fails to remove such deposit immediately;
- (5) Barks, whines, howls, cries, or makes a noise commonly made by such animals in an excessive and continuous fashion so as to disturb the peace and quiet of any other person. (Ord. No. 2010-01, 7-6-10)
- (6) Causes persistent odors perceptible at the property boundaries that are not temporary in nature.
- (7) The property owner shall take all necessary action to reduce the attraction of predators and rodents and the potential infestation of insects and parasites that may result in unhealthy conditions to human habitation.
- (8) If an animal dies, it must be disposed of promptly and in a sanitary manner.

Sec. 3-16. Running at large, use of sidewalks and streets, etc.; regulations.

(a) It shall be unlawful to permit any owned animal or indigenous wild animals to run at large in the city except for cats. Any such animal found running at large may be impounded.

(b) It shall be unlawful at any time to permit any domestic quadruped, exotic wild animals or indigenous wild animals to use a sidewalk within the city, or to lead any such animal thereon, or to ride any such animal thereon, except to enter or leave a street or other public highway.

(c) Between sunset and sunrise it shall be unlawful to keep, lead, drive or ride any domestic quadrupeds in the streets or public highways of the city, unless such animal is in a properly lighted vehicle, or is so illuminated as to be visible at a distance of not less than one hundred (100) feet, or is lawfully upon a sidewalk, or crossing a street or public highway by the shortest possible route, or is off the traveled portion of the street or highway.

(d) No domestic quadrupeds, poultry, exotic wild animal or indigenous wild animal shall be permitted in any public park or cemetery in the city without permission of the council. It shall be unlawful to keep or allow to remain any such animal in any such park or cemetery without such permit. (Ord. No. 1966-3, Sec. 3.3.01, 6-12-73)

(e) No animal shall be permitted in any part of a city owned cemetery within a 20 foot radius of a gravestone, monument, or marker without the permission of the Council. (Ord. No. 2010-01, 7-6-10)

(f) Exceptions: Dogs may be off leash in a dog park and in the cow pasture in accordance with the rules set forth by the dog park and cow pasture committees.

Sec. 3-17. Collars on dogs and collars or microchips for cats required; rabies tag to be worn.

All dogs and cats kept and harbored within the city shall wear a collar or harness when off the premises of the owner. All dogs and cats traveling through or visiting within the city shall wear a collar or harness at all times while in public areas. The collar or harness shall have firmly attached thereto the name and address of its owner, its current rabies tag, and a current license tag. If a Radio Frequency Identification (RFID) microchip containing owner information has been implanted it is not necessary for the dog ~~[or cat]~~ to wear an attached name plate. (Ord. No. 1966-3, Sec. 3.2.01, 6-12-73, Ord. No. 2010-01, 7-6-10)

Sec. 3-18. Poultry.

(a) Number and types of poultry allowed: The maximum number of poultry allowed is fifteen (15) and shall be based on providing three (3) square feet of space in the coop (maximum 45 sq ft) and four (4) square feet of fenced area per bird, regardless of how many dwelling units are on the lot. Only female chickens are allowed. A waiver may be requested in writing to the Health Officer, who will take into consideration any complaints from abutters and may bring any waiver for consideration before the animal control committee. Adjoining property owners shall be notified and maintain appeal rights to the animal control committee.

(b) Commercial Restrictions:

- 1) See Unified Development Ordinance, section 3204, Home Business (p. 115) for sale of any product. No persons shall engage in poultry breeding, or fertilizer production for commercial purposes. The sale of eggs shall follow all applicable state health and food handling laws.

Sec. 3-19. Animal yards; prohibited in certain areas; waiver; duty of operator.

(a) It shall be unlawful to maintain within the city, any animal yard less than ten (10) feet from any and all property lines, and less than thirty (30) feet from any building used for residential purposes by anyone other than the person maintaining the animal yard, members of the household, or an adjoining property owner who has waived the provisions of this section with respect to their residence. Such waiver shall be in writing and filed with the health officer. Provided, however, that this subsection shall not apply to a licensed commercial kennel, pet shop or animal hospital, which is located in the commercial zone or industrial zone of the zoning ordinances of the city, or which, on the effective date of this ordinance, lawfully exists in a residential zone.

(b) In the case where the lot is a rental property, the applicant must also obtain signature from the lot owner acknowledging what is being requested. In the case of a multiple unit structure

(apartments) the enclosure must be a minimum of thirty (30) feet from the entire occupied structure, even if the owner resides in the multiple unit (apartment) structure.

(c) It shall be the duty of every person maintaining an animal yard to keep the same clean and sanitary and free from all refuse. Refuse from such yards shall be composted or kept in the equivalent of one(1) thirty (30) gallon airtight container until disposed of by burying, removed to a disposal area outside the premises, or applied as a fertilizer or mulch. (Ord. No. 1966-3, Sec. 3.1.01, 6-12-73, Ord. No. 2010-01, 7-6-10)

Sec. 3-20. Reptiles transported off the owners property.

No person shall remove a reptile from its home or owners property unless the animal is transported in an animal travel container or similar storage container that ensures the animal does not escape and that the reptile shall not endanger the general public.

Sec. 3-21. Reserved.

ARTICLE V. ANIMAL QUARANTINE AND IMPOUND

Sec. 3-22. Quarantine.

(a) Whenever an animal of a species, subject to rabies, bites a person, the city's enforcement officer shall be notified within 24 hours of the bite occurring. If on investigation the enforcement officer finds that the animal did bite a person, the enforcement officer shall order the animal to be quarantined for a period of ten (10) days, unless such animal develops active signs of rabies within that time, in which case the animal shall be killed under direction of the health officer. Quarantine shall be as follows:

- 1) In-home quarantine requirements – the Health Officer’s decision to allow the animal to remain quarantined by the owner will be dependent on the following:
 - a) The animal has an active rabies vaccination that has not expired (with confirmation from a qualified veterinarian practice).
 - b) The animal’s past history.
 - c) The animal owner’s ability to meet quarantine requirements and the cooperation shown by the animal’s owner.
- 2) If the enforcement officer feels that the quarantine requirements shall not be complied with, or the animal does not have a valid rabies vaccination, the enforcement officer shall have the animal placed with an approved keeper for the length of the quarantine. All costs associated with placing the animal in quarantine with a third party shall be the responsibility of the animal owner/keeper.

(a) At the end of ten (10) days, the animal shall continue to be quarantined until it has been examined by a veterinarian and certified free from rabies[.] , has been brought up to date on all required vaccinations, and has been registered with the city.

(b) Animals ordered to be quarantined under this section shall be confined in an animal hospital, professional kennel, or in a locked enclosure approved by the health officer as being so constructed and maintained that the animal cannot escape. (Ord. No. 1966-3, Sec. 4.2.01, 6-12-73, Ord. No. 2010-01, 7-6-10)

Sec 3-23. Impoundment.

(a) Authority to impound per 20 V.S.A. Section 3806 or court order. The enforcement officer may, in lieu of boarding and when in the public interest and consistent with the public safety, allow an impounded dog to remain confined in the custody of its owner on the owner's recognizance that the animal shall remain confined to the owner's property, follow the terms of impoundment set by the enforcement officer and shall not be in violation of any provision of this chapter. Confinement in lieu of boarding shall continue until such time as the violation or condition authorizing impoundment has been abated.

(b) Impoundment fees. Any owner or keeper of an animal impounded under the provisions of this chapter shall be responsible for all impoundment fees which shall be paid in full before released.

(c) Boarding fee. In addition to the impoundment fee charged herein the owner of the animal shall be responsible for all fees associated with the boarding of the animal while impounded.

(d) All board fees and impound fees shall be paid in full to the appropriate party before releasing the animal is allowed.

(e) Unlicensed animals to be licensed before release. If an impounded animal requiring a license is unlicensed, in addition to the impounding and boarding fees set forth herein, the animal shall not be released without the payment of the license fee required by Sec. 3-9, except that if the impounded animal has not had its proper vaccinations.

(f) Disposition of unredeemed animals. If any impounded animal with a current and effective license established by proof of an animal license tag or other means, is not redeemed within (7) days of its impoundment, it shall be sold or given away. If any impounded animal without a current and effective license established by proof of a license tag, is not redeemed within (5) days of its impoundment, it shall be sold or given away. Any proceeds from the sale of any impounded animal shall first be allocated to taxes, fees and other charges related to the impoundment. Any balance then remaining shall be paid to the owner if any is found. If proceeds from the sale of the unredeemed animal do not cover the costs associated with the impoundment, the balance of sums owed under this chapter may be collected in a civil action brought under this section. The impoundment period may be waived by the pound keeper in case of a severely injured animal whose owner cannot be located or is unwilling to claim the animal.

(g) Interference with impoundment. Any person who interferes with the impounding of an animal under provisions of this article, or who releases, or attempts to release an impounded animal contrary to this article shall be in violation of this chapter.

(h) Notice of impoundment. Within twenty-four (24) hours of the impoundment of any animal under this chapter, the enforcement officer shall make every reasonable attempt to notify the owner of the impounded animal of such impoundment. Such notice shall include either personal contact with the owner or a written notice posted at the dwelling house of the owner. (Ord. No. 2010-01, 7-6-10)

State law references: Notice by impounder, 20 V.S.A. § 3413.

ARTICLE VI. ANIMAL CONTROL COMMITTEE

Sec. 3-24. Animal control committee.

(a) Animal control committee established. For purposes of this section, an animal control committee is established. The animal control committee shall consist of not less than three (3) members to be appointed on an as needed basis by the City Council. The animal control committee shall hold appeals hearings for animal and fowl ordinance violations.

b. Powers of the Animal Control Committee

1. Request to impound or quarantine an animal
2. Require medical care for animals, including but not limited to spaying, neutering, or vaccinations
3. Stipulate a financial responsibility and the terms thereof. This includes but is not limited to legal fees, staffing time, services rendered and collections fees
4. Order to seize an animal to be terminated, given away, or sold.
5. Require education and or training for the animal or keeper/owner
6. Require inspections
7. Request additional information and legal or professional opinions
8. Ban an animal from the city limits
9. Rule on waiver requests.

c. Hearings and Convening of the Animal Control Committee – Hearings for dog bites must occur within 7 days of the dog bite (per State Statute: 20 V. S. A. § 3546 (b)).

1. Hearing and meetings must be warned 3 days prior.
2. Minutes must be recorded
3. Robert's Rules of Order to be used
4. Meeting Agenda to be provided and should be similar as follows
 - i. Call to order
 - ii. Testimony from enforcement officer; verbal summary and written details and provide a recommendation for action
 - iii. Testimony of aggrieved party
 - iv. Additional testimony from attendants
 - v. Closing statements from the aggrieved party and the enforcement officer

- vi. Go into Deliberative Session
 - vii. Reading of determination and action to be done if any
5. Any action must be provided in writing to the aggrieved party before acted on

ARTICLE VII. EXEMPTIONS.

Sec. 3-25. Exemptions.

- a. A person operating a farm of ten (10) or more contiguous acres as one property, shall be exempt from the provisions of this ordinance.
- b. The provisions of this chapter shall not apply to a person while showing or exhibiting an animal in the municipal auditorium, or while transporting an animal for such purposes to and from the auditorium, or to an animal while so shown, exhibited, or transported or in a parade. As to such animals, auditorium regulations shall apply.
- c. The provisions of this chapter shall not apply to a public officer or employee or to a common carrier, while carrying out a duty imposed by law, or while an animal is in transit under control of a common carrier, or while an animal is being transported through the city under control of the person so transporting.
- d. Any dog used to assist law enforcement officers in the City of Barre shall be exempt from the provisions of this ordinance.
- e. The provisions of this chapter shall not apply to indigenous wild animals, except when such animals are owned by a person. (Ord. No. 1966-3, Secs. 1.2.01--1.2.05, 6-12-73, Ord. No. 2010-01, 7-6-10)



CAPITAL IMPROVEMENT PLAN FY 2024 - 2028

OCTOBER 4, 2022

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TABLE OF CONTENTS

| | |
|--|-----------|
| 1.0 INTRODUCTION | 1 |
| 2.0 EXECUTIVE SUMMARY | 3 |
| 3.0 CAPITAL PROJECTS | 7 |
| 3.1 Community Development Department | 8 |
| 3.2 Facilities Department | 11 |
| 3.3 Fire Department | 19 |
| 3.4 Information Technology | 21 |
| 3.5 Police Department | 22 |
| 3.6 Department of Public Works | 23 |
| 3.7 Streets Division | 25 |
| 3.8 Water Distribution Division | 32 |
| 3.9 Water Treatment Division | 35 |
| 3.10 Wastewater Collection Division | 38 |
| 3.11 Wastewater Treatment Division | 39 |
| 4.0 VEHICLES AND TRAILERS | 40 |
| 4.1 General Fund Vehicles and Trailers | 41 |
| 4.2 Sewer Fund Vehicles and Trailers | 46 |
| 4.3 Water Fund Vehicles and Trailers | 47 |
| 5.0 EXPENDITURE FORECAST | 48 |
| 5.1 Capital Projects by Department | 51 |
| 5.2 Vehicles and Trailers by Department | 66 |
| 6.0 APPENDIX | 70 |
| 6.1 Streets Division Project Detail | 71 |
| 6.2 Water Distribution Division Project Detail | 74 |

INTRODUCTION

SECTION 1.0

ABOUT THE CAPITAL IMPROVEMENT PLAN

The City of Barre has commissioned this update to its Capital Improvement Plan to help guide infrastructure initiatives over the next five fiscal years, from 2024 through 2028. The projects included in this plan have been developed by City leadership, including department subject matter experts. The plan also includes projects identified in City planning documents such as the Hazard Mitigation Plan, Municipal Plan and Stormwater Management Plan. By incorporating all known and expected capital projects of the City, this Capital Improvement Plan (CIP) is intended to help the City of Barre fund and implement projects to enhance community livability and resiliency.

In Section 2, the executive summary, a two-year work plan is provided to help focus the City's capital improvement efforts. A brief summary of projects and their funding sources are presented in this plan.

In Section 3 of this plan, projects are presented for each department. These projects represent the work that City staff believes is necessary to maintain a state of good repair, reduce known hazards, increase the level of service and prepare for expected growth. A brief description of the project is presented along with a cost estimate and the department's relative priority ranking. An expected year of implementation is also provided for each project.

The vehicles and trailers used by City staff are critical to supporting City operations. Recognizing this, Section 4 of the plan includes the current City fleet. For each vehicle and trailer, an estimated replacement cost is provided along with the City's currently planned replacement date.

To inform future budgeting processes, Section 5 of the report includes financial forecasts for both capital project implementation and vehicle replacement.

Finally, Section 6 of the plan includes additional detail on the streets and water distribution division projects annual replacement plans.

USING THE PLAN

As the City moves through its annual planning and budgeting processes, the Capital Improvement Plan will be one of several supporting management tools to aid the decision making process. By reviewing the project lists for each fund, leadership will be able to assess and compare department needs and make informed funding decisions. The multi-year outlook provided by the CIP will also enable phasing and grouping of work to enhance productivity.

[Continued on Next Page]

Recognizing that public resources are scarce and current funding mechanisms may be unlikely to sufficiently fund all projects identified within this plan, the CIP is also useful in guiding the pursuit of external funding opportunities including grants, loans and private partnerships. To accomplish this goal, the City should continuously review the plan against emergent funding opportunities which may further benefit the community.

MAINTAINING THE PLAN

The City's Capital Improvement Plan, as enumerated herein, represents the City's capital project needs as of summer 2022. However, the City's capital needs will change as projects are completed and the community grows. To ensure that the CIP continues to reflect the priorities of the City and community, City leadership should periodically review the CIP to ensure department requests and community improvement projects are appropriately included. Similarly, as planning studies are performed and completed, such as the forthcoming Wastewater Facilities Plan, identified projects should be added to the City's overall Capital Improvement Plan.

ACKNOWLEDGEMENTS

This update of the City of Barre's Capital Improvement Plan would not have been possible without the support of many staff members. The resources made available by the leadership and staff of the City of Barre have been critical to compiling the information contained herein. Additionally, City staff have provided local and historical perspective that informs the report.

ABOUT THE AUTHOR

Public Advisory Group is headquartered in Ketchum, Idaho, and provides local government agencies access to specialized professional services. Our team of former public agency officials understands the operating environment for local government entities. Within that framework, we craft unique solutions to challenging issues for communities.

Our team has extensive experience analyzing and managing capital plans and projects. Review project manager Grant Gager began his career overseeing public infrastructure programs for the New York Metropolitan Transportation Authority, Orange County Transportation Authority and Southern California Regional Rail Authority. Grant later served as the Clerk and Treasurer for the City of Ketchum, Director of Finance for the Sun Valley Air Service Board, Treasurer for the Ketchum Urban Renewal Agency and Board Vice-chair for Mountain Rides Transportation Authority. Grant Gager earned a Master of Business Administration in corporate finance from the Pennsylvania State University (2010) and a Bachelor of Arts in economics from the University of Rochester (2003).

EXECUTIVE SUMMARY

SECTION 2.0

In recent years, the City of Barre has had limited resources that it is able to dedicate to capital improvements. As a result, there are certain high-priority projects that will resolve critical capacity and state of good repair needs of the City. For Fiscal Years 2024 and 2025, the City has identified certain one-time external funding sources that will support the delivery of capital projects. Combining these external sources with the City's recently approved local option sales tax will present the City with a meaningful opportunity to address its most critical infrastructure needs in the City's General Fund operating departments.

TWO-YEAR WORK PLAN

Throughout the development of this capital improvement plan, City department heads have identified certain high-priority projects. The projects in the work plan that are funded outside of the utility enterprise funds are presented in summary format in the following pages, additional detail on each project appears in Section 3 of this report

| Use of Funds | FY 2024 | FY 2025 |
|--------------------------------------|------------------|------------------|
| Community Development Dept. Projects | 82,000 | 105,000 |
| Facilities Department Projects | 729,000 | 340,000 |
| Fire Department Projects | 101,000 | 14,000 |
| Information Technology Projects | 45,000 | - |
| Department of Public Works Projects | 180,000 | - |
| Streets Division Projects | 849,000 | 798,500 |
| Facilities Department Vehicles | 119,301 | 7,500 |
| Fire Department Vehicles | 590,000 | - |
| Police Department Vehicles | 86,000 | 61,000 |
| Department of Public Works Vehicles | 440,000 | 661,000 |
| Total Projects and Vehicles | 3,221,301 | 1,987,000 |

| Source of Funds | FY 2024 | FY 2025 |
|---|------------------|------------------|
| Unspent Bond Funds | 291,426 | 291,436 |
| ARPA Funding | 1,274,621 | 1,274,621 |
| Local Option Tax(es) | 875,000 | 875,000 |
| Property Tax Allocation to Capital Fund | 403,245 | 415,342 |
| Total | 2,844,291 | 2,856,388 |

COMMUNITY DEVELOPMENT DEPARTMENT

Within the City's capital improvement plan, the following projects have been identified for the Community Development Department within the two-year work plan that begins in FY 24. Additional detail on each project included in this summary is included in Section 3 of this document.

| Program | Project | FY 2024 Budget | FY 2025 Budget |
|-----------------------|---|----------------|----------------|
| Housing Initiatives | Downtown Study for Upper-Floors Housing | 20,000 | - |
| | Rental Property Purchase Pilot Program | 10,000 | - |
| | Housing Preservation Loan Program | 6,000 | |
| Mobility Improvements | Bus Stop Density | 10,000 | - |
| | Pedestrian Environment Quality Index | 5,000 | - |
| | Granite Street Bike Path | - | 25,000 |
| | Vermont Granite Museum Bike Path | - | 25,000 |
| | Metro Way Bike Path | - | 25,000 |
| | Bicycle and Pedestrian Plan | - | 20,000 |
| Strategic Planning | North Main to Summer Street Plan | 15,000 | - |
| | City-wide Access Management Review | 8,000 | - |
| | Property Assessed Clean Energy (PACE) Program | 8,000 | |
| | Open Space Plan | - | 10,000 |

FACILITIES DEPARTMENT

The following projects have been identified for the Facilities Department in the two-year work plan:

| Program | Project | FY 2024 Budget | FY 2025 Budget |
|-----------------------------------|---|----------------|----------------|
| Auditorium & Alumni Hall Upgrades | Various projects including an electrical assessment and new flooring. | 60,000 | 110,000 |
| Cemetery Upgrades | Various projects including new roofs at Hope Cemetery and the Elmwood Vault. | 35,000 | 10,000 |
| City Hall Upgrades | Various projects including a new HVAC, window replacement and code compliance work. | 215,000 | 45,000 |
| Park Upgrades | Various projects including improvements at both Rotary and Garfield Parks. | 89,000 | 65,000 |
| Public Safety Building Upgrades | Various projects of high priority, including new HVAC. | 330,000 | 85,000 |

FIRE DEPARTMENT

The following projects have been identified for the Fire Department within the two-year work plan:

| Program | Project | FY 2024 Budget | FY 2025 Budget |
|--------------------|-------------------------------|----------------|----------------|
| Equipment Upgrades | Replace Extrication Equipment | 45,000 | - |
| | SCBA System Upgrade | 56,000 | - |
| | On-vehicle Computer Upgrade | - | 14,000 |

PUBLIC WORKS DEPARTMENT

The following projects have been identified for the Public Works Department in the two-year work plan:

| Program | Project | FY 2024 Budget | FY 2025 Budget |
|--------------------|-------------------------------|----------------|----------------|
| Strategic Planning | Data and Records Retention | 30,000 | - |
| | Planning for New DPW Facility | 150,000 | - |

STREETS DIVISION

The following projects have been identified for the Streets Division within the two-year work plan:

| Program | Project | FY 2024 Budget | FY 2025 Budget |
|--------------------------------|---|----------------|----------------|
| Mobility Improvements | Various projects including sidewalk improvements. | 125,000 | 195,000 |
| Pavement Improvements | Rehab and Overlay pave certain sections. | 403,500 | 352,000 |
| Safety Improvements | Various projects to increase right-of-way safety. | 6,500 | 31,500 |
| Stormwater System Improvements | North-end Stormwater System Upgrade | 294,000 | - |
| Strategic Planning | Road Standards Adopted Policy | 20,000 | - |
| | Complete Streets Policy | - | 20,000 |
| Structure Improvements | Rehabilitate Route 302 Bridge | - | 200,000 |

CAPITAL PROJECTS

SECTION 3.0

This section of the City of Barre's Capital Improvement Plan contains a description of all capital projects currently expected to be undertaken by the City. With the guidance of the City's department heads and subject matter experts, the relevant details of each project are presented. Where appropriate, projects have been grouped into programs of similar projects. A program may involve several projects at one location (e.g. City Hall Upgrades) or, conversely, a program may include several similar projects located throughout the City (e.g. Paving Improvements).

By presenting the City's capital projects in this format, this CIP provides City leadership a full understanding of the City's capital needs and project relationships. Because the level of capital needs can vary widely across both departments and budget years, understanding expected capital requests for the coming five years supports long-term planning and budgeting efforts. The project descriptions included in this section are intended to inform the City's prioritization process and allow for a cogent project delivery process.

PROJECT PRESENTATION

This section of the CIP identifies new infrastructure, maintenance of existing facilities and equipment purchases to be undertaken by the City between 2024 and 2028. Each City department identified their needs as reflected in the Plan. A description of the improvement, the reason for its recommendation, its priority level, the estimated cost (based on 2022 estimates) and the planned budget year are identified in this section of the Plan.

The reason for an improvement is to either: (1) maintain a state of good repair, (2) expand capacity, (3) increase the level of service, or (4) mitigate a known hazard. The priority level assigned to each project is relative to the other projects in the program and department, as assigned by the City subject matter expert. The cost estimate reflects the department director's best effort and may reflect only the noted stage of a project, especially for studies which may generate one or more projects. The date shown for each project represents each department's expectation and plan. In many cases, a high priority project may have a later delivery date than a lower priority one due to project budget, scoping or coordination requirements. In certain places, to enable City planning efforts, the Plan also identifies improvements anticipated beyond 2028 or improvements that have not yet been programmed.

3.1 CAPITAL PROJECTS: COMMUNITY DEVELOPMENT DEPARTMENT

The City of Barre's Community Development Department provides support and assistance to the community for assessing, planning, zoning, community development and historic preservation matters, among many others. The Department also supports the function of community and planning groups including the Planning Commission.

Based on these responsibilities, the Community Development Department's capital project list includes items derived from community planning documents including the Municipal Plan, as detailed below:

HOUSING INITIATIVES PROGRAM

To support the development and retention of housing units in the City, certain projects and initiatives were identified in the Municipal Plan. The Housing Initiatives being guided by the Community Development Department include:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|---|--|--------------------|----------------|------|-----------|
| Downtown Study for Upper-Floors Housing | This study should include an inventory and assessment of the condition, use and occupancy of the upper floors of buildings in the downtown business district. Based on the findings, recommendations should be developed to increase the utilization of upper floor space for housing. | Capacity Expansion | 3 | 2024 | 20,000 |
| Rental Property Purchase Pilot Program | Develop a pilot program for a City revolving loan fund to provide assistance to purchasers of owner-occupied rental units, as noted in the Municipal Plan. | Level of Service | 2 | 2024 | 10,000 |
| Housing Preservation Loan Program | Develop a loan program to ensure preservation of existing housing units within the City, as identified in the Municipal Plan. | Level of Service | 2 | 2024 | 6,000 |

STRATEGIC PLANNING PROGRAM

Certain long-range planning projects and documents have been identified by the City's municipal plan. Those projects that are most appropriately managed through the Community Development Department include:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|---|---|--------------------|----------------|------|-----------|
| North Main to Summer Street Plan | As identified in the Municipal Plan, create plan to ensure development of the North Main to Summer Street area consistent with community needs. | Capacity Expansion | 2 | 2024 | 15,000 |
| City-wide Access Management Review | City-wide Access Management Review as recommended by the Municipal Plan. | Level of Service | 2 | 2024 | 8,000 |
| Property Assessed Clean Energy (PACE) Program | Consider obtaining a voter-approved Property Assessed Clean Energy (PACE) Program. | Level of Service | 3 | 2024 | 8,000 |
| Open Space Plan | Create plan to ensure sustainable management of open space within the City as recommended in the Municipal Plan. | Level of Service | 3 | 2025 | 10,000 |
| River Management Plan | Create plan to ensure sustainable management of the river and guide access and development as indicated in the Municipal Plan. | Capacity Expansion | 3 | 2026 | 15,000 |
| Merchants Row Parking Lot Redevelopment | Need to amend TIF District Plan list of projects to match current vision for the Merchants Row area, as recommended by the Municipal Plan. | Level of Service | 3 | 2027 | 25,000 |

MOBILITY IMPROVEMENTS PROGRAM

Certain projects have been identified to enhance and support mobility through the City. While many of these projects are assigned to the Streets Department, several planning projects are more appropriately managed through the Community Development Department. Such projects being managed through the Department include:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|--------------------------------------|---|--------------------|----------------|------|-----------|
| Bus Stop Density | Study opportunities for additional public transportation (GMTA) stops within the City, as noted in the Municipal Plan. | Level of Service | 2 | 2024 | 10,000 |
| Pedestrian Environment Quality Index | Conduct a Pedestrian Environment Quality Index study. Trained assessors can conduct these assessments, which examine both the physical infrastructure available to pedestrians and whether the overall environment is safe and pedes- | Level of Service | 3 | 2024 | 5,000 |
| Granite Street Bike Path | Study possible redesign of the Granite Street Bike path. | Level of Service | 3 | 2025 | 25,000 |
| Vermont Granite Museum Bike Path | Study possible design of a new bike path to the Vermont Granite Museum, as noted in the Municipal Plan. | Level of Service | 3 | 2025 | 25,000 |
| Bicycle and Pedestrian Plan | Create long-range plan to ensure bicycle and pedestrian infrastructure addresses community needs. Planning grant application likely in Fall 2022. | Capacity Expansion | 2 | 2025 | 20,000 |
| Metro Way Bike Path | Planning for the Metro Way Bike Path, as noted in the Municipal Plan. Land agreement with local property owners may be required to implement. | Capacity Expansion | 3 | 2025 | 25,000 |

3.2 CAPITAL PROJECTS: FACILITIES DEPARTMENT

The City of Barre's Facilities Department is responsible for overseeing all buildings and grounds owned by the City of Barre, including providing custodial and maintenance services. Buildings overseen by the Department include: Municipal Auditorium, Alumni Hall, BOR, City Hall and the Public Safety Building. The Department is also responsible for the mowing and upkeep of the courts, fields and playgrounds in City parks. Additionally, the Facilities Department maintains the City pathways and cemeteries.

The Facilities Department is responsible for maintaining a state of good repair on all City facilities and providing level of service and capacity upgrades as required and directed. The following list of programs and projects has been developed by department leadership to ensure that the City of Barre's physical assets are able to support the long-term operations of City government.

CEMETERY UPGRADES PROGRAM

The Facilities Department maintains a state of good repair in the City of Barre's cemeteries while also ensuring sufficient capacity for future needs. In order to do so, the Department recommends the following projects:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-----------------------|---|----------------------|----------------|------|-----------|
| Roof Replacement | Repair or replace slate roof at Elmwood Vault. Need to confirm historical status of building to determine if slate roof must be replaced with similar materials. | State of Good Repair | 1 | 2024 | 15,000 |
| Monument Repairs | Repair and re-set historical slate monuments at Elmwood. | State of Good Repair | 2 | 2024 | 20,000 |
| Roof Repairs | Repair or replace roof at the Hope Cemetery office building. | State of Good Repair | 2 | 2025 | 10,000 |
| Construct Columbarium | Design and build a new hillside columbarium at an existing location in the Hope Cemetery. A feasibility study effort is ongoing at the Cemetery Board. Capacity needed in approximately 2035. | Capacity Expansion | 3 | 2026 | 85,000 |
| Construct New Lots | Layout and prepare existing area at Hope Cemetery to be used as new lots for future capacity expansion needs. Capacity need is in approximately 2035. | Capacity Expansion | 3 | 2026 | 15,000 |

PARK UPGRADES PROGRAM

The Facilities Department maintains a state of good repair in the City of Barre's parks. In order to do so, the Department recommends the following projects:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|------------------------------|---|----------------------|----------------|------|-----------|
| Recreation Area Upgrades | Garfield Park recreation equipment replacement. Current structure has reached end of useful life. Need to determine future use of the park and engage neighborhood to determine upgrades. | State of Good Repair | 2 | 2024 | 57,000 |
| Basketball Court Replacement | Replace existing basketball courts at Rotary Park; needs to be fully replaced to base layer. BYSA is possible project partner based on use of facility for programming. | State of Good Repair | 2 | 2024 | 25,000 |
| Restroom Renovations | Renovate existing restrooms in Rotary Park to be more resistant to damage, possible access control; not currently open to public use. Possible addition of new restroom area to add capacity. | State of Good Repair | 2 | 2024 | 7,000 |
| Roof Replacement | Replace roof on bath house building at the Pool facility. | State of Good Repair | 2 | 2025 | 65,000 |
| Fence Upgrades | Repair existing fence at Vine Street Park. Possible re-use of existing portions of fence. | State of Good Repair | 3 | 2023 | 15,000 |

CITY HALL UPGRADES PROGRAM

The Facilities Department maintains a state of good repair in the City of Barre's buildings while ensuring they are sufficient to serve the public, as needed and directed. In order to do so at City Hall, the Department recommends the following projects:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|---------------------------------|---|----------------------|----------------|------|-----------|
| HVAC upgrade | Existing roof-top unit is at end of life. New unit is required but will be dependent upon City Hall upgrades that are implemented. | State of Good Repair | 1 | 2024 | 70,000 |
| Code Compliance Upgrades | Perform certain capital improvements to ensure code compliance for City Hall building. | State of Good Repair | 1 | 2024 | 85,000 |
| Restroom Renovations | Upgrade restrooms to be compliant with ADA requirements. Project includes addition of restrooms in certain areas as well as conversion of existing to use-by-all rooms. | State of Good Repair | 1 | 2025 | 45,000 |
| Old Police Station Improvements | Implement certain upgrades to the old police station building to reflect current programming needs. | State of Good Repair | 1 | 2026 | 150,000 |
| Alarm System Upgrade | Procurement of new alarm system. Prior RFQ is going to be re-issued with modifications. | State of Good Repair | 1 | 2026 | 32,000 |
| Window Repair and Replacement | Repair or replace City Hall windows to increase energy efficiency and replace failing units. | State of Good Repair | 2 | 2024 | 60,000 |
| Entryway Improvements | Upgrade City Hall building entries at both Prospect Street and Opera House. | State of Good Repair | 2 | 2026 | 40,000 |
| Roof Repairs | Repair or replace existing roof that was constructed in 2009. | State of Good Repair | 2 | 2029 | 130,000 |
| Interior Improvements | Repair and replace interior fixtures and furnishings of City Hall including paint, flooring, lighting and related items. | State of Good Repair | 3 | 2026 | 50,000 |

AUDITORIUM, ALUMNI HALL AND BOR UPGRADES PROGRAM

The Facilities Department maintains a state of good repair in the City of Barre's buildings while ensuring they are sufficient to serve the public, as needed and directed. In order to do so at the Auditorium, Alumni Hall and the BOR, the Department recommends the following projects:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|---------------------------------|---|----------------------|----------------|------|-----------|
| Electrical Assessment | Review existing electrical system to determine upgrades necessary to ensure future community use of building. | State of Good Repair | 1 | 2024 | 20,000 |
| Lighting Upgrades | Replace existing Auditorium lighting with LEDs to reduce operating and maintenance costs. | State of Good Repair | 1 | 2025 | 65,000 |
| Restroom Renovations | Upgrade remaining six (6) restrooms in Auditorium. | State of Good Repair | 1 | 2025 | 45,000 |
| HVAC Upgrades | Two existing boilers are reaching end of life and require replacement. Auditorium ventilation is also inadequate for community use. | State of Good Repair | 1 | 2026 | 150,000 |
| Locker Room Renovation | Renovate existing Auditorium locker rooms and create additional restrooms to ensure compliance with ADA. | State of Good Repair | 1 | 2027 | 90,000 |
| Rink Ventilation Upgrades | Implement upgrades to the existing ventilation and dehumidification in the rink. Moisture damage has affected the roof and is being tested in 2022. Mitigation efforts may be required in roof. | State of Good Repair | 1 | 2028 | 150,000 |
| Flooring Repair and Replacement | Repair and replace flooring on hallways and third floor of Alumni Hall. | State of Good Repair | 2 | 2024 | 40,000 |
| Window Repair and Replacement | Replace windows in certain areas (including restrooms) to ensure sealed building envelope to increase comfort and efficiency of building. | State of Good Repair | 2 | 2026 | 30,000 |

AUDITORIUM, ALUMNI HALL AND BOR UPGRADES PROGRAM (CONT.)

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|------------------------------|---|----------------------|----------------|------|-----------|
| Auditorium Bleacher Upgrades | Repair and replace existing bleachers that are nearing end of useful life. | State of Good Repair | 3 | 2026 | 75,000 |
| Rink Snack Bar Renovation | Provide cooking appliances to enable greater vending opportunities. | State of Good Repair | 3 | 2026 | 25,000 |
| Parking Lot Paving | Re-pave existing parking lot that is nearing end of useful life. | State of Good Repair | 3 | 2028 | 75,000 |
| Gym Floor Upgrades | Evaluate upgrades to gym floor that may be needed to ensure future community use. | State of Good Repair | 3 | 2029 | 100,000 |

PUBLIC SAFETY BUILDING UPGRADE PROGRAM

The Facilities Department maintains a state of good repair in the City of Barre's offices. In order to do so at the Public Safety Building, the Department and user groups recommend the following projects:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-------------------------------|---|----------------------|----------------|------|-----------|
| HVAC Upgrade | Replace existing HVAC rooftop unit system (and boilers) which is nearing end of life and is not adequately maintaining temperature control. | State of Good Repair | 1 | 2024 | 230,000 |
| Drainage Improvements | Reconfigure landscape in rear by training room to address inadequate drainage and water pooling. | State of Good Repair | 1 | 2024 | 30,000 |
| Evidence Room Improvements | Implement certain upgrades to the Police Department evidence room to ensure compliance with regulations and ensure timely processing and retrieval of items. Linked to interior upgrades to possibly eliminate evidence storage at Annex. | Hazard Mitigation | 1 | 2024 | 30,000 |
| Roof Repairs | Repair or replace existing roof that is approximately 6,800 sq. ft and is original to the building (2006). | State of Good Repair | 1 | 2026 | 150,000 |
| Security System Upgrades | Upgrade audio and video system in the public safety building. Replace or upgrade both hardware and software of existing system. | State of Good Repair | 1 | 2024 | 40,000 |
| Window Repair and Replacement | Repair and replace certain windows in the building. Check seals to ensure quality. | State of Good Repair | 2 | 2025 | 60,000 |
| Jail Cells Renovations | Reduce number of jail cells (to 2-3) and reconfigure existing jail cell area to reprogram existing space to other functions (e.g. processing, storage, ammo storage). | Hazard Mitigation | 2 | 2026 | 25,000 |
| Training Room Upgrades | Upgrade training rooms in both fire and police facilities to accommodate current programming needs. | Level of Service | 2 | 2025 | 25,000 |

PUBLIC SAFETY BUILDING UPGRADE PROGRAM (CONT.)

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|---------------------------------|--|----------------------|----------------|------|-----------|
| Public Safety Paving | Overlay pave certain areas of the Public Safety Building parking area including the apron outside of the apparatus bay to address drainage and age issues. | State of Good Repair | 2 | 2026 | 60,000 |
| Install Carport | Install covered parking area for police patrol vehicles on-duty. Possible incorporation of solar power. | Level of Service | 2 | 2027 | 70,000 |
| Refinish Apparatus Bay Floor | Refinish the existing original apparatus bay floor to address issues from age of building, including spalling. | State of Good Repair | 2 | 2028 | 80,000 |
| Storage Room | Upgrade and outfit existing mezzanine area within the Public Safety Building to provide additional storage capacity to the Fire and Police Departments. | Level of Service | 3 | 2028 | 150,000 |
| Overhead Door Upgrades | Repair and replace existing overhead garage doors. | State of Good Repair | 3 | 2026 | 50,000 |
| Processing Room Upgrades | Reconfigure existing processing area to improve processing of persons. | Level of Service | 3 | 2026 | 25,000 |
| Interview Room Upgrades | Install recording equipment in downstairs interview room to make room functional for interviews. | Level of Service | 3 | 2026 | 25,000 |
| Carpet Replacement | Repair and replace existing carpet in certain areas as needed. | State of Good Repair | 3 | 2025 | 25,000 |
| Physical Training Room Upgrades | Upgrades to existing physical training room and equipment to ensure fitness for duty of certain staff. | Level of Service | 3 | 2028 | 35,000 |

PUBLIC SAFETY BUILDING UPGRADE PROGRAM (CONT.)

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|---------------------------|---|----------------------|----------------|------|-----------|
| Office Upgrades | Renovate and reconfigure existing offices in both the Police and Fire areas to reflect current programming needs, including: 1. Reconfigure PD upstairs by Detective area 2. Reconfigure PD upstairs interview room 3. Fire Chief office reconfiguration 4. Paint and flooring in certain areas | Level of Service | 3 | 2026 | 50,000 |
| Dispatch Area Renovations | Replace and upgrade interior finishings (e.g. carpet, paint) of the dispatch area. Also upgrade appliances. | State of Good Repair | 3 | 2026 | 35,000 |

3.3 CAPITAL PROJECTS: FIRE DEPARTMENT

The City of Barre's Fire Department is responsible for both fire and emergency medical response for the City, its residents and businesses. The Department's staff responds to approximately 2,500 calls per year. The Department operates from the City's Public Safety Building and that building's capital needs were previously detailed in the facilities section of the this document.

The Fire Department's successful operation requires the acquisition of specialized tools and equipment. The following list of equipment acquisitions has been developed by department leadership to ensure its capability to successfully respond to all hazards as they arise.

EQUIPMENT UPGRADE PROGRAM

In order to provide fire suppression and emergent medical care, the Fire Department requires specialized equipment that must be routinely replaced. The current equipment replacement needs include:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-----------------------------------|---|----------------------|----------------|------|-----------|
| Replace Extrication Equipment | Current extrication equipment has reached end of life and needs to be replaced. | State of Good Repair | 1 | 2024 | 45,000 |
| SCBA System Upgrade | Replace existing Cascade fill station which is nearing end of life. Also replace existing air packs (26 units) with new. | State of Good Repair | 1 | 2024 | 56,000 |
| On-vehicle Computer Upgrade | Upgrade of in-vehicle computer system to aid in response. | State of Good Repair | 2 | 2025 | 14,000 |
| Replace Multi Gas Meters / Galaxy | Routine Replacement of handheld CO2 gas meters to ensure adequate level of response. | State of Good Repair | 2 | 2026 | 25,000 |
| Replace Rescue Air Bag System | Routine Replacement of the rescue air bag system to ensure adequate level of response. | State of Good Repair | 3 | 2027 | 30,000 |
| Replace Ambulance Cots | Routine replacement of Ambulance cots to ensure state of good repair. | State of Good Repair | 3 | 2028 | 15,000 |
| Call Box System Upgrades | The existing Call Box System in the downtown core (85 boxes) is nearing end of life and will require upgrades if the system will continue to be used. The system may be shuttered or expanded to neighborhoods, at Council direction. | State of Good Repair | 2 | 2026 | 250,000 |

EQUIPMENT UPGRADE PROGRAM (CONT.)

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|--|--|----------------------|----------------|------|-----------|
| Replace Gear Extraction Washer and Dryer | Routine replacement of gear extraction washer and dryer to ensure adequate response. | State of Good Repair | 3 | 2028 | 16,000 |
| Replace Hose Wash System | Replace existing hose wash system that is nearing end of life. | State of Good Repair | 3 | 2026 | 16,000 |
| Replace Defibrillators | Routine replacement of defibrillators on vehicles (5 units) to ensure public safety during responses. Recent purchase of \$27k/unit. | State of Good Repair | 3 | 2028 | 54,000 |
| Gear Locker Upgrade | Improvements to turn-out locker area to meet current programming needs. | Level of Service | 3 | 2028 | 12,000 |
| Replace Thermal Imaging Cameras | Routine Replacement of thermal imaging cameras to ensure adequate level of response. | State of Good Repair | 3 | 2028 | 40,000 |

COMMUNICATION SYSTEM UPGRADE PROGRAM

The City communication system requires certain upgrades to maintain operability to support City operations. The Department's known communication needs include the following project:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|---------------------------------------|---|----------------------|----------------|------|-----------|
| Fire Department Radio System Upgrades | Replacement of existing mobile, portable and base station radios. Project may also include network and repeater site improvements to increase communications reliability. Possible joint project with Montpelier and may involve Police Department radios, as well. | State of Good Repair | 2 | 2026 | 300,000 |

3.4 CAPITAL PROJECTS: INFORMATION TECHNOLOGY DIVISION

The City of Barre's Information Technology program is managed by the City Manager's Office using contract vendors to support the City's computing needs. Municipal government is a relatively data-dependent environment that requires consistent investment to ensure adequate tools and security measures are available to support the conduct of City business.

INFORMATION TECHNOLOGY UPGRADES PROGRAM

The City of Barre's Information Technology system requires certain upgrades to facilitate the conduct of City business. The below projects have been identified by staff to be supportive of that goal:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-----------------------------|--|----------------------|----------------|------|-----------|
| Migrate to New Server room | Migrate to new server room. | State of Good Repair | 1 | 2023 | 5,000 |
| Replace NEMRC Assess module | Replace NEMRC assess module. | State of Good Repair | 2 | 2022 | 10,000 |
| Network Equipment Upgrades | Upgrade current network equipment to ensure quality and capacity to manage the City's computing needs. | State of Good Repair | 2 | 2024 | 10,000 |
| Connect Back-up Generator | Connect back-up generator. | Hazard Mitigation | 2 | 2023 | 5,000 |
| Cloud Storage Solution | Implement Cloud Storage solution for the City. | Hazard Mitigation | 2 | 2024 | 5,000 |
| Printer Upgrades | Upgrade current City printers to ensure adequate capacity for City needs. | State of Good Repair | 2 | 2024 | 10,000 |
| Wiring Updates | Wiring/rewiring city bldgs. | State of Good Repair | 2 | 2024 | 20,000 |

3.5 CAPITAL PROJECTS: POLICE DEPARTMENT

The City of Barre's Police Department is responsible for law enforcement for the City, its residents and businesses. The Department's staff responds to approximately 11,000 calls per year. The team operates from the City's Public Safety Building and that building's capital needs were previously included in the facilities section.

The Police Department's successful operation requires the acquisition of specialized tools and equipment. The following list of equipment acquisitions has been developed by Department leadership to ensure its capability to successfully serve and protect the City of Barre.

COMMUNICATION SYSTEM UPGRADE PROGRAM

The City communication system requires certain upgrades to maintain operability to support City operations. The Department's known communication needs include the following project:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|---|---|----------------------|----------------|------|-----------|
| Police Department Radio System Upgrades | Replacement of existing mobile, portable and base station radios; possible move to P25 digital radios. Project may also include network and repeater site improvements to increase communications reliability. Possible joint project with Fire Department radios, as well. | State of Good Repair | 2 | 2026 | 190,000 |

3.6 CAPITAL PROJECTS: DEPARTMENT OF PUBLIC WORKS

The City of Barre's Department of Public Works is responsible for the integration and coordination of the functions of the following divisions: Streets, Water Distribution, Water Treatment, Wastewater Collection and Wastewater Treatment.

As the oversight for all City public works functions, including City utilities, the Department is responsible for providing strategic direction for long-term projects that will ensure the City's ability to provide a livable community. The following list of programs and projects has been developed by Department leadership to ensure its capability to successfully provide public infrastructure.

STRATEGIC PLANNING PROGRAM

To ensure that the City's public works divisions (including streets, water and wastewater) are able to support the long-term development, maintenance and operation of City infrastructure, the Department has identified the following strategic projects:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-----------------------------|---|----------------------|----------------|------|-----------|
| Public Works Facility | Planning for new facility for Streets, Water Distribution and Sewer divisions. Project includes site selection, programming, and conceptual design for new facility | State of Good Repair | 1 | 2024 | 150,000 |
| Data and Records Retention | Establish and implement data retention system to integrate water, sewer and street data sources. | Level of Service | 2 | 2024 | 30,000 |
| Waste Processing | Perform study to determine feasibility of instituting new wood, bulky waste and metals collection. Study requirements include site, equipment and operations. | Level of Service | 3 | 2027 | 65,000 |
| Material Source Development | Perform study to identify new sourcing solution (source and processing) for certain granular materials used in City operations. | State of Good Repair | 3 | 2027 | 35,000 |

COMMUNICATION SYSTEM UPGRADE PROGRAM

The City communication system requires certain upgrades to maintain operability to support City operations. The Department of Public Works' known communication needs include the following project:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-----------------------------------|---|----------------------|----------------|------|-----------|
| Communication System Improvements | Communication Systems replacement and integration (Telemetry Receiving Stations – Water at WTP, handhelds and DPW Campus) | State of Good Repair | 2 | 2026 | 65,000 |

3.7 CAPITAL PROJECTS: STREETS DIVISION

One of the Streets division's primary responsibilities is to maintain a state of good repair within the City right-of-way, including stormwater systems, while also providing level of service and capacity enhancements as necessary and directed. The following list of programs and projects has been developed by division leadership to ensure that the City maintains a safe right of way in a state of good repair.

PAVEMENT IMPROVEMENTS PROGRAM

The division is responsible for maintaining a state of good repair on road and bridge infrastructure within the City. While certain street sections only require an overlay of new asphalt, others require a complete rehab. For the CIP period, work is planned in the following locations of the City right-of-way:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-------------------|--|----------------------|----------------|--------|--------------------------------|
| Rehab and Overlay | City and Division leadership determine priority segments on an annual basis. Additional details are available in Appendix Section 6.1. | State of Good Repair | 1 | 2023-8 | Approximately 400,000 Per Year |

STRATEGIC PLANNING PROGRAM

The City Municipal Plan noted that several City policies and procedures should be updated to reflect current industry best practices and standards. The items related to the Streets division are included below:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-------------------------------|--|----------------------|----------------|------|-----------|
| Road Standards Adopted Policy | Create and adopt a policy outlining the standards for roadways and bridges within the City of Barre. | Hazard Mitigation | 1 | 2024 | 20,000 |
| Complete Streets Policy | Create a policy to ensure development of rights-of-way in a manner that is suitable for multiple modes of transportation (ie. Complete Streets). | Hazard Mitigation | 2 | 2025 | 20,000 |
| Paper Streets Policy | Create a policy for planned but unbuilt streets (ie. Paper Streets) to ensure future development is compatible with City needs. | State of Good Repair | 3 | 2026 | 20,000 |

GEOTECHNICAL IMPROVEMENTS PROGRAM

Certain City rights-of-way have known drainage issues that are adversely impacting both public and private properties during times of higher than normal precipitation. Repairs to City infrastructure and drainage systems would reduce adverse impacts of water events in the following locations:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|--|---|----------------------|----------------|------|-----------|
| Bike Path – drainage erosion at MM1.3+/- | Install improvements to infrastructure to mitigate adverse impacts of heavy rainfall. | State of Good Repair | 2 | 2028 | 7,000 |
| Lundy Lane Drainage Upgrades | Install improvements to infrastructure to mitigate adverse impacts of heavy rainfall. | State of Good Repair | 2 | 2028 | 50,000 |
| Parkside Development Upgrades | Install improvements to infrastructure to mitigate adverse impacts of heavy rainfall. | State of Good Repair | 2 | 2029 | 35,000 |
| Cleveland Ave. Upgrades | Install improvements to infrastructure to mitigate adverse impacts of heavy rainfall. | State of Good Repair | 2 | 2030 | 35,000 |
| Tremont St. Upgrades | Install improvements to infrastructure to mitigate adverse impacts of heavy rainfall. | State of Good Repair | 2 | 2031 | 40,000 |
| Berlin St. Drainage Upgrades | Install improvements to infrastructure to mitigate adverse impacts of heavy rainfall. | State of Good Repair | 2 | 2035 | 450,000 |
| Gunner Brook (Snow Dump/Hope) Upgrades | Install improvements to infrastructure to mitigate adverse impacts of heavy rainfall. | State of Good Repair | 2 | 2035 | 600,000 |
| Orange St. Drainage Upgrades | Install improvements to existing stormwater system at end of cul-de-sac to prevent future erosion and damage. | State of Good Repair | 2 | 2035 | 350,000 |

MOBILITY IMPROVEMENTS PROGRAM

Certain projects have been identified to enhance and support mobility through the City. The following projects are assigned to the Streets Department for implementation including:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-----------------------------|--|----------------------|----------------|--------|--------------------------------------|
| ADA-Compliant Intersections | Install 16 Tactile waring pads per year within the City. The shown dollar amount is per year. | Hazard Mitigation | 2 | 2024-8 | 8,000 (Per Year) |
| ADA-Compliant Sidewalks | Install intersection and sidewalk improvements to ensure compliance with ADA and improve accessibility. Work would include slope adjustments, face heights and other changes to aid mobility and walkability. The shown dollar amount is per year. | Hazard Mitigation | 2 | 2024-8 | 12,000 (Per Year) |
| ROW Sight Improvements | Install certain sight improvements at or near intersections to improve safety. Sight improvements may include tree and fence adjustments to maintain ROW standards. | State of Good Repair | 2 | 2024-7 | 15,000 Per Year |
| Sidewalk Install or Replace | City and Division leadership determine priority segments on an annual basis. Additional details are available in Appendix Section 6.1 | State of Good Repair | 2 | 2024-8 | Approximately 100,000 Per Year |
| Intersection Improvements | Install certain improvements at non-Vtrans intersection located within the City to reduce low-angle intersections. | Hazard Mitigation | 3 | 2022 | 9,000 |

SAFETY IMPROVEMENTS PROGRAM

City staff has identified certain safety improvements for areas of the right-of-way. These improvements consist of both signage changes as well as the installation of infrastructure designed to slow traffic and retain vehicles contained in the right-of-way, including:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|--|--|-------------------|----------------|--------|------------------|
| Replace Non-conforming Signs and Posts | Replace fixed post with break-away street signs at certain locations throughout the City to achieve MUTCD compliance. | Hazard Mitigation | 1 | 2024-6 | 20,000 Total |
| Install New Guard Rail Sections | Install new guard rail in certain locations throughout the City including: Belvidere, Cable, Civic Ctr, Prospect, Orange, Lundy. | Hazard Mitigation | 2 | 2025-7 | 75,000 Total |
| Install New Signs and Posts | Install new signs and sign posts for both safety and informational signs at certain locations in the City. Two Tiers: (1) urgent safety and (2) informational. | Level of Service | 2 | 2026-8 | 40,000 Total |
| Install Speed Enforcement Zone Signs | Install signage to increase awareness of speed enforcement zones in City. Six areas exist currently, 18 more zones are likely to be rolled out; these signs would be placed in those areas to support PD enforcement operations. | Level of Service | 2 | 2026-8 | 25,000 Total |
| Install Bulb-outs | Install bulb-outs in certain locations throughout the City to promote traffic calming (est. 36 bulb-outs). | Level of Service | 2 | 2027-9 | 150,000 Total |
| Install Neighborhood Signs | Install signage denoting neighborhoods in various locations throughout the City. | Level of Service | 3 | 2028 | 8,000 |

SAFETY IMPROVEMENTS PROGRAM (CONT.)

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|----------------------------|---|------------------|----------------|------|-----------|
| Traffic Signal Programming | Program Traffic Signal Controllers for downtown events to reduce expense of events and increase safety. Requires traffic analysis on multiple intersections. | Level of Service | 3 | 2028 | 30,000 |
| Upgrade Traffic Signals | Replace and upgrade seven (7) existing traffic signal controllers and equipment to Generation 3 capabilities. An eighth light will be added in 2023 near the school lights. | Level of Service | 3 | 2028 | 250,000 |
| Traffic Calming | Install serpentine path deployments that are physical (not line striped) and add roadside cadence (tree plantings) to increase traffic calming. | Level of Service | 3 | 2028 | 15,000 |

COMMUNICATION SYSTEM UPGRADE PROGRAM

The City communication system requires certain upgrades to maintain operability to support City operations. The Streets division's known communication needs include the following project:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|--|---|----------------------|----------------|------|-----------|
| Streets Department Radio System Upgrades | Replacement of existing mobile, portable and base station radios. Project may also include network and repeater site improvements to increase communications reliability. Possible joint project with Water/Sewer Department radios, as well. | State of Good Repair | 2 | 2026 | 65,000 |

STRUCTURE IMPROVEMENTS PROGRAM

The division is responsible for maintaining a state of good repair on road and bridge infrastructure within the City. The below bridge and retaining wall repair projects are planned in the following locations of the City right-of-way:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-------------------------------------|--|----------------------|----------------|------|-----------|
| Trash Rack Improvements | Improve trash racks at all locations in the City to increase hydro-stability and ease of maintenance. Possible move to machine-based cleaning method. | Level of Service | 1 | 2028 | 45,000 |
| Replace Brook Street Bridge | Replace 1927 bridge on Brook St. at Maple Ave. Project includes engineering and construction of a new bridge including traffic maintenance and protection during construction. | State of Good Repair | 2 | 2026 | 500,000 |
| Rehabilitate Route 302 Bridge | Refurbish Rte. 302 Bridge between GMP and Beverage Bar on. | State of Good Repair | 2 | 2025 | 200,000 |
| Replace Metal Bin Retaining Wall | Metal Bin Wall replacement at River St. | State of Good Repair | 2 | 2026 | 550,000 |
| Replace Retaining Wall at River St. | New wall at 129 River St. to replace makeshift wall. | State of Good Repair | 2 | 2026 | 450,000 |
| Replace Upper Brook St. Bridge | The Upper Brook Street Bridge has been identified as undersized and needing replacement by the Hazard Mitigation Plan. Phase 1 and 2 mitigation projects are complete but long-term issues remain. | Hazard Mitigation | 3 | 2028 | 1,000,000 |

STORMWATER SYSTEM IMPROVEMENTS PROGRAM

The division is responsible for maintaining a state of good repair on the City's stormwater system which includes culverts, piping and related infrastructure. The below stormwater repair projects are planned in the following locations of the City right-of-way:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-------------------------------------|---|----------------------|----------------|------|-----------|
| North-end Stormwater System Upgrade | This is a project stemming from the 2011 Spring flood and is a sister project to the Granite Street Storm Sewer Project what was successfully completed. The project objective is to relieve chronic flooding due to an existing undersized storm sewer in the area of 553-567 North Main St. | Hazard Mitigation | 1 | 2024 | 294,000 |
| Rehabilitate Nelson St. Culvert | Replace headwall and restore low flow culvert on Nelson St. | State of Good Repair | 2 | 2027 | 175,000 |
| Replace Washington St. Culvert | Replace stone culvert under Washington St. at Waterman. | State of Good Repair | 2 | 2028 | 200,000 |
| Replace Rte. 302 Culvert | Replace stone culvert under Rte. 302 at Phelps Place. | State of Good Repair | 2 | 2028 | 200,000 |
| Mitigate Stormwater Flows | Eliminate storm water surcharge above Spaulding St under Washington. | Hazard Mitigation | 2 | 2028 | 150,000 |
| Replace Stormwater Segment | Replace from V-Trans project at Hope to Gunner Brook. | Level of Service | 2 | 2028 | 130,000 |
| Mitigate Stormwater Impediments | Breach 2 Dams (Mill St., Jockey Hollow). | Hazard Mitigation | 2 | 2030 | 250,000 |
| Replace Stormwater Piping | Replace aluminized stormwater pipe that has exceeded its useful life. Runs from Hooker Ave. to the river. | State of Good Repair | 2 | 2030 | 150,000 |
| Rehabilitate CVRPC Culverts | Review culvert survey by CVRPC 2014 select priority fixes. | Hazard Mitigation | 3 | 2030 | 150,000 |

3.8 CAPITAL PROJECTS: WATER DISTRIBUTION DIVISION

The City of Barre's Water Distribution division is responsible for maintaining the City's water infrastructure outside of the Treatment plant. The division maintains a state of good repair on the mains, meters and related systems while also keeping fire hydrants operational for emergency use.

The water division's ability to maintain a state of good repair on its assets requires routine replacement of certain infrastructure components and also deployment of improvements to system control and diagnostic abilities. The following list of programs and projects has been developed by division leadership to ensure its capability to distribute clean water to the City and its residents.

WATER VALVE IMPROVEMENTS PROGRAM

In order to maintain a state of good repair and ensure future maintainability and operability of the water distribution system, the division has identified certain improvements to the valving system as identified below:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|------------------------------|---|----------------------|----------------|---------|----------------------|
| Automated Valve Installation | Install remotely-controlled and/or automated valves in various locations on pipe less than 12 inches. | Hazard Mitigation | 2 | 2028 | 250,000 |
| Valve Box Access Program | Restore access to certain water valve boxes that are difficult to access. Project may include new risers and seals in certain locations. | Hazard Mitigation | 2 | 2024-34 | 50,000 Total Cost |
| Valve Rotation and Testing | Water valve rotation program (actuatest) to ensure state of good repair of water valves. Approximately 750 valves affected. Requires 1000 ft/lb machinery to perform. | State of Good Repair | 2 | 2024-34 | 50,000 Total Cost |

STRATEGIC PLANNING PROGRAM

The Water Distribution division recognizes that the City of Barre is growing and that its distribution system will require upgrades to accommodate future level of service improvements to water pressure and quality. The following study has been identified by the division:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|--------------------------------------|--|------------------|----------------|------|-----------|
| Analysis of Water Network & Pressure | Conduct a study to evaluate the water system network to determine possible improvements for fire safety and water quality. | Level of Service | 3 | 2025 | 50,000 |

WATER MAIN REPLACEMENT PROGRAM

In order to maintain a state of good repair on the water distribution system, the division routinely replaces the 4-inch and 8-inch water mains each year (the division's internal replacement capacity is approximately 2,000 linear ft/year):

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-------------------------|--|----------------------|----------------|--------|---|
| 4-inch Replacement Plan | City and Division leadership determine priority segments on an annual basis. Additional details are available in Appendix Section 6.2. | State of Good Repair | 2 | 2024-8 | Approximately 200,000 to 400,000 Per Year |
| 8-inch Replacement Plan | City and Division leadership determine priority segments on an annual basis. Additional details are available in Appendix Section 6.2. | State of Good Repair | 2 | 2024-8 | Approximately 400,000 to 500,000 Per Year |

TRANSMISSION LINE REDUNDANCY PROGRAM

The City water distribution system includes larger transmission lines that move drinking water over longer distances within the City. In order to maintain a state of good repair on that system, and ensure that it is adequate to serve future growth, the division has identified the following projects:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-----------------------------------|---|----------------------|----------------|------|-----------|
| Replace US-302 Piping and Valves | Replace and standardize piping and pressure release valves on US-302 transmission line. | State of Good Repair | 2 | 2030 | 3,500,000 |
| Replace VT-110 to US-302 Crossing | Replacement of transmission line from VT-110 to US-302 crossing (outside of flood zone). Standardize pipe sizing through section. | State of Good Repair | 2 | 2027 | 35,000 |
| Replace US-302 To Plant | Replacement of transmission line from US 302 to the water treatment plant. | State of Good Repair | 2 | 2028 | 50,000 |
| Emergency Drought Service Study | Feasibility study to determine if reconditioning decommissioned piping to enable the Jail Branch transfer and facilitate emergency water service during drought conditions is possible. | Capacity Expansion | 3 | 2030 | 30,000 |

HYDRANT SYSTEM IMPROVEMENTS PROGRAM

A critical part of the water distribution system affecting the City's health, safety and welfare is the fire hydrant system. The Water Distribution division is responsible for maintaining a state of good repair on the system while also working with the Fire Department to ensure that the system is adequate to support future growth. The division has identified the improvements to the hydrant system in conjunction with the Fire Department.

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|---------------------------------|---|-------------------|----------------|---------|-----------------------|
| Break-away Hydrant Installation | Replace certain existing non-conforming hydrants with break-away units. Approximately 180 units to be replaced. | Hazard Mitigation | 2 | 2024-7 | 100,000 Total Cost |
| Break-away Hydrant Compliance | Repair certain existing break-away hydrants to ensure hydrant height is compliant with standard. Approximately 50 units to be adjusted. | Hazard Mitigation | 2 | 2024-7 | 50,000 Total Cost |
| Improve Hydrant Density | Reduce distance between Hydrants to conform with Fire Dept. 500 ft hose requirement. Approximately 200 hydrants affected. | Level of Service | 2 | 2024-32 | 750,000 |
| Evaluate Pressure System | Perform study to determine need and location of pressure reducers and regulators on the hydrant system. | Level of Service | 3 | 2025 | 25,000 |

INTEGRATED TELEMETRY UPGRADE PROGRAM

The City water distribution system is monitored through a supervisory control and data acquisition system (SCADA) that allows administrators to control and gain knowledge about the system. The division has identified the following projects to improve that system

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|----------------------------|--|------------------|----------------|------|-----------|
| SCADA for Hydrants | Install SCADA system on hydrants to include those elements of the water system into the monitoring network. | Level of Service | 3 | 2027 | 50,000 |
| Sewer Trunk Line Telemetry | Install remote telemetry sensing equipment to enable monitoring of overflows and backflows and enhance coordination. | Level of Service | 3 | 2027 | 30,000 |

3.9 CAPITAL PROJECTS: WATER TREATMENT DIVISION

The City of Barre's Water Treatment division is responsible for maintaining safe drinking water supplies for the City, its residents and businesses. The water treatment infrastructure includes the City's facilities at Dix Reservoir.

The Water Treatment division's successful operation requires the acquisition of an appropriate level and mix of capital assets and also maintenance of those assets in a state of good repair. The following list of programs and projects has been developed by division leadership to ensure its capability to successfully provide safe drinking water to City residents and visitors.

DIX RESERVOIR DAM UPGRADE PROGRAM

The Dix Reservoir is the City's primary municipal water storage location. In order to ensure the long-term stability and safety of the City's water supply, the division recommends the following projects affecting the Dix Reservoir Dam to ensure a state of good repair while also mitigating known and likely hazards.

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|---|--|----------------------|----------------|------|-----------|
| Dix Dam Shot-crete Repair | Address construction defects of failed Shot-crete at Dix Reservoir Dam. Funding from construction settlement exists. | Hazard Mitigation | 2 | 2024 | 500,000 |
| Install Screen at Large Orange Gate House | Install 14-inch screen at Large Orange Gate House as secondary protection to intake pump. | Hazard Mitigation | 2 | 2025 | 25,000 |
| Replace Slide Gate at Silt Dam | Replace failing 4-foot wooden slide gate at silt dam. | State of Good Repair | 2 | 2026 | 30,000 |
| Dix Reservoir Spill Control System | Add drainage control system, including ditch and swales, for toxin spills. | Hazard Mitigation | 3 | 2027 | 1,000,000 |
| Dix Reservoir Shoreline Armoring | Construct controlled entry points, including guardrails, on shoreline at Dix Reservoir. | Hazard Mitigation | 3 | 2028 | 2,000,000 |

EQUIPMENT REFURBISHMENT PROGRAM

In order to maintain a state of good repair at the treatment plant, the division has identified the following equipment refurbishment projects:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|------------------------------------|--|----------------------|----------------|--------|-----------------|
| Large Pump Upgrades | Mid-life refurbishment to 2 back wash, 3 raw water, 2 recycle pumps. Each pump is \$50k new. | State of Good Repair | 1 | 2024-6 | 80,000 Total |
| Generator Transfer Switch Upgrades | Rebuild or replace two (2) generator transfer switches. | State of Good Repair | 2 | 2026-8 | 80,000 Total |
| Moisture Removal System Upgrades | Install improvements to moisture removal system for Facility air compressors to ensure adequate operating environment. | State of Good Repair | 2 | 2027 | 100,000 |

WATER SOURCE PROTECTION PROGRAM

The Dix Reservoir is the City's primary municipal water storage location. In order to ensure the long-term viability of the site as the City's water source, the division has identified the following projects necessary to mitigate known hazards while ensuring a state of good repair in the reservoir.

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|----------------------------------|--|----------------------|----------------|------|-----------|
| Dix Dam Upgrades Engineering | Study condition of emergency spillway and initiate repairs as necessary. | Hazard Mitigation | 1 | 2028 | 750,000 |
| Dix Dam Upgrades Construction | Construct improvements to Dix Dam emergency spillway as determined during phase 1 study. | Hazard Mitigation | 1 | 2030 | 2,500,000 |
| Dix Reservoir Silt Removal Study | Study silt removal opportunities to address safe yield restoration. Study will inform future construction which may include height adjustment. | State of Good Repair | 1 | 2025 | 150,000 |
| Minimum Flow Release Standards | Study and document revisions to operations to ensure adequate stream flows for wildlife protection. | Hazard Mitigation | 2 | 2026 | 30,000 |

WATER TREATMENT PLANT IMPROVEMENTS PROGRAM

The division has identified the following projects to maintain a state of good repair at the Water Treatment Plant while also mitigating known hazards:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-----------------------------------|---|----------------------|----------------|------|-----------|
| Communication System Improvements | Replace communication radio at remote sites (7). Funded by bond money, project starts in 36 months. | State of Good Repair | 1 | 2026 | 65,000 |
| Roof Replacement | Replace membrane roof at the WTP Main Building and Pump Station due to end of life. | State of Good Repair | 1 | 2025 | 200,000 |
| Upgrade SCADA System | Upgrade SCADA system to allow for greater functionality and emerging technologies. ABB iFix program updates. | State of Good Repair | 1 | 2025 | 90,000 |
| Freeze-Dry Bed Rehabilitation | Replace concrete ramps in sand freeze-dry beds. | State of Good Repair | 2 | 2025 | 25,000 |
| Pump Station Back-up Power | Add generators and transfer switches for Fire District #8 and Cobble Hill Meadows pump stations to replace portable diesel generators that are currently used in emergency situations. Possible refurbishment of existing generators. | Hazard Mitigation | 2 | 2026 | 250,000 |
| Bulk Tank Replacement | Replace above ground storage tanks in WTP. | State of Good Repair | 3 | 2028 | 25,000 |
| Floating Solar Array | Install floating solar array to increase power generation at WTP (possible capacity of 1.7MW). Winter bills ~\$12k, summer bills ~\$6k. | Level of Service | 3 | 2029 | 3,200,000 |

STRATEGIC PLANNING PROGRAM

The division has identified the below project as a strategic priority related to the treatment plant and Dix Reservoir:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-------------------------------|---|-------------------|----------------|------|-----------|
| Spill Response Capacity Study | Create spill response plan for internal response including equipment deployments as first response to spills. | Hazard Mitigation | 3 | 2026 | 20,000 |

3.10 CAPITAL PROJECTS: WASTEWATER COLLECTION DIVISION

The City of Barre's wastewater collection division is responsible for maintaining and operating the City's wastewater collection system; including its sewer lines and manholes.

The division's ability to maintain a state of good repair requires routine refurbishment or replacement of certain system infrastructure. The following list of programs and projects has been developed by division leadership to ensure the wastewater collection system operates in a safe manner.

COLLECTION SYSTEM IMPROVEMENTS PROGRAM

The wastewater collection division has identified the following projects as being necessary to maintaining a collection system that adequately serves the needs of the City, its businesses, residents and visitors:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|---|---|----------------------|----------------|--------|--------------------|
| Manhole Replacements | Perform annual replacements of manholes. | State of Good Repair | 2 | 2024-8 | 15,000 Per Year |
| Priority Repair Segments | Perform annual priority repairs annually to ensure integrity of the wastewater collection system. | State of Good Repair | 2 | 2024-8 | 30,000 Per Year |
| Small Diameter Collection Pipe Improvements | Perform annual small diameter collection pipe repair/ replacement. | State of Good Repair | 2 | 2024-8 | 25,000 Per Year |
| Trunk Line Replacements | North Main St. Trunk Line and Washington Street line replacement and capacity increases. | Capacity Expansion | 2 | 2026 | 75,000 |
| Install Supplemental Manholes and Cleanouts | Add supplemental manholes and cleanouts throughout the system; approx. 200 locations to be determined. Supplemental compliance program to be instituted to monitor source point incursions. | Level of Service | 2 | 2024-8 | 25,000 Per Year |
| Manhole Hardware Upgrades | Upgrade or replace older manhole installations that may include brickwork. | State of Good Repair | 2 | 2024-8 | 15,000 Per Year |
| Elimination of Bottlenecks | Upgrade or replace older network components with standardized pipe sizes. | State of Good Repair | 2 | 2024-8 | 25,000 Per Year |

3.11 CAPITAL PROJECTS: WASTEWATER TREATMENT DIVISION

The City of Barre's Wastewater Treatment division is responsible for processing sewage received from the City's collection system, managing biosolids and discharging environmentally compliant water into the ecosystem. The Wastewater Treatment Facility handles an average daily flow of approximately 2.2 million gallons of sewage per day while producing approximately 1.3 million gallons of water per day.

The successful operation of the Wastewater Treatment Plant requires maintaining a state of good repair at the plant while also planning for future operations and expansion. The following list of programs and projects has been developed by division leadership to ensure its capability to successfully processes sewage, manage biosolids and provide clean water to the watershed.

WASTEWATER TREATMENT PLANT IMPROVEMENT PROGRAM

The Wastewater Treatment Plant is the City's primary municipal sewage handling resource. The treatment plant requires certain improvements to maintain a state of good repair. To ensure the long-term operation of the plant, the division recommends the following projects:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-------------------------------------|--|----------------------|----------------|------|-----------|
| Digester Rehabilitation | Rehabilitate third digester to ensure adequate capacity of the plant relative to need. | State of Good Repair | 1 | 2024 | 150,000 |
| Roof Repairs | Repair or replace existing roof. | State of Good Repair | 1 | 2024 | 75,000 |
| Facility Environmental Improvements | Improve air handling and moisture control systems within the wastewater treatment plant to ensure adequate building environment. | State of Good Repair | 2 | 2026 | 100,000 |

STRATEGIC PLANNING PROGRAM

The Wastewater division is assessing the future operating and capital needs of its facilities as follows:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-----------------|--|----------------------|----------------|------|-----------|
| Facilities Plan | Evaluate current facility for improvements including to headworks, primary/supplemental clarifications; deactivated sludge process (aeration distribution); secondary clarifiers (add pool depth from 10 to 14 ft.); solids handling for digestion and waste handling. | State of Good Repair | 1 | 2023 | 250,000 |

VEHICLES AND TRAILERS

SECTION 4.0

This section of the City of Barre's Capital Improvement Plan contains a description of all vehicles and trailers currently owned and operated by the City. Under the City's guidance, the relevant details of each vehicle and trailer are presented, grouped by department.

By presenting the City's vehicles and trailers in this format, this CIP provides City leadership a full understanding of the City's current fleet and future replacement requirements. Because the level of vehicle replacement costs can vary widely across both departments and budget years, understanding expected replacement requests for the coming five years supports long-term planning and budgeting efforts. The information included in this section is intended to inform the City's prioritization process and allow for a cogent fleet replacement process.

VEHICLE AND TRAILER PRESENTATION

This section of the CIP identifies the City's current stock of vehicles and trailers, as inventoried by the City in 2022. A description of the type of vehicle or trailer, its age, make, model, estimated replacement cost (based on 2022 estimates) and the planned replacement year are identified in this section of the Plan.

The replacement year has been provided by City staff based on current fleet practices of the City. Under current practice, the average age of a City car at retirement will be as follows:

| Type | Age at Retirement |
|---------------|-------------------|
| Dump Truck | 15.7 |
| Pick-Up Truck | 14.2 |
| Sedan | 12.6 |
| SUV | 11.9 |

When contemplating the funding of large specialty vehicle purchases (e.g. fire trucks, snow plow trucks), the City may wish to pursue external funding sources including lease-purchase financing arrangements.

4.1 GENERAL FUND VEHICLES AND TRAILERS

FACILITIES DEPARTMENT

The vehicles and trailers assigned to the Facilities Department are shown below:

| Type | Year | Make | Model | Replacement Cost | Replacement Year | Age at Replacement |
|----------------|------|-------------|-----------------------|------------------|------------------|--------------------|
| Backhoe | 2005 | New Holland | Tractor | 43,697 | 2022 | 17 |
| Dump Truck | 2016 | Dodge | Ram 3500 | 60,000 | 2027 | 11 |
| Dump Truck | 2016 | Dodge | Ram 3500 | 60,000 | 2027 | 11 |
| Ice Resurfacer | 1973 | Zamboni | Ice Resurfacer 550 | 89,301 | 2024 | 51 |
| Ice Resurfacer | 2002 | Zamboni | Ice Resurfacer 550 | 89,301 | 2024 | 22 |
| Mower | 2004 | SCAG | Zero-turn Mower 60" | 12,000 | 2022 | 18 |
| Mower | 2016 | Kubota | Zero-turn Mower 60" | 12,500 | 2026 | 10 |
| Mower | 2008 | SCAG | Zero-turn Mower 48" | 10,000 | 2023 | 15 |
| Mower | 2016 | Kubota | Zero-turn Mower 48" | 10,000 | 2026 | 10 |
| Mower | 2016 | Kubota | Zero-turn Mower 48" | 10,000 | 2026 | 10 |
| Mower | 2009 | Toro | Zero-turn Mower 54" | 11,000 | 2023 | 14 |
| Mower | 1999 | SCAG | Walk-behind Mower 54" | 7,500 | 2023 | 24 |
| Mower | 2020 | Simplicity | Prestige Mower | 10,000 | 2030 | 10 |
| Mower | 2020 | Simplicity | Prestige Mower | 10,000 | 2030 | 10 |
| Pick-up Truck | 2009 | Ford | F-150 | 30,000 | 2024 | 15 |
| Pick-up Truck | 2021 | Ford | F-250 | 40,000 | 2041 | 20 |
| Trailer | 2000 | Big Tex | 16ft. Flatbed | 7,500 | 2025 | 25 |
| UTV | 2016 | John Deere | HXP Gator | 13,000 | 2026 | 10 |

FIRE DEPARTMENT

The vehicles and trailers assigned to the Fire Department are shown below:

| Type | Year | Make | Model | Replacement Cost | Replacement Year | Age at Replacement |
|----------------|------|---------------|-------------------|------------------|------------------|--------------------|
| Ambulance | 2008 | Ford | F-450 | 250,000 | 2024 | 16 |
| Ambulance | 2019 | Ford | F-550 | 250,000 | 2029 | 10 |
| Fire Apparatus | 1993 | Sutphen | Pumper/ Tanker | 550,000 | 2024 | 31 |
| Fire Apparatus | 2012 | HME | Pumper/ Tanker | 550,000 | 2031 | 19 |
| Fire Apparatus | 2009 | HME | Pumper/ Tanker | 550,000 | 2029 | 20 |
| Fire Apparatus | 2017 | HME | Aerial Platform | 1,750,000 | 2038 | 21 |
| Fire Apparatus | 2012 | International | TerraStar | 275,000 | 2027 | 15 |
| Pick-up Truck | 2004 | Ford | F-250 | 40,000 | 2024 | 20 |
| Pick-up Truck | 2012 | Chevrolet | Silverado | 30,000 | 2029 | 17 |
| Pick-up Truck | 2020 | Dodge | Ram 2500 Crew | 40,000 | 2030 | 10 |
| Sedan | 2013 | Chevrolet | Impala | 13,000 | 2023 | 10 |
| Sedan | 2012 | Chevrolet | Malibu | 13,000 | 2029 | 17 |
| SUV | 2018 | Ford | Interceptor | 33,000 | 2029 | 11 |
| SUV | 2007 | Chevrolet | Suburban | 61,000 | 2029 | 22 |
| Trailer | 2004 | Pace | Hazmat Trailer | 32,865 | 2034 | 30 |

POLICE DEPARTMENT

The vehicles and trailers assigned to the Police Department are shown below:

| Type | Year | Make | Model | Replacement Cost | Replacement Year | Age at Replacement |
|----------------|------|-----------|-------------|----------------------|------------------|--------------------|
| Comms. Trailer | 2008 | Pace | Trailer | 25,000 | 2033 | 25 |
| Pick-up Truck | 2017 | Nissan | Titan | 30,000 | 2029 | 12 |
| Sedan | 2012 | Ford | Fusion | 15,000 | 2024 | 12 |
| Sedan | 2010 | Chevrolet | Malibu | 13,000 | 2022 | 12 |
| Speed Cart | 2013 | AEP | Trailer | 10,000 | 2024 | 11 |
| Speed Cart | 2011 | AEP | Trailer | 10,000 | 2022 | 11 |
| SUV | 2018 | Ford | Explorer | 61,000 | 2029 | 11 |
| SUV | 2016 | Ford | Explorer | 61,000 | 2028 | 12 |
| SUV | 2017 | Ford | Explorer | 61,000 | 2027 | 10 |
| SUV | 2016 | Ford | Explorer | 61,000 | 2026 | 10 |
| SUV | 2015 | Ford | Explorer | 61,000 | 2025 | 10 |
| SUV | 2018 | Ford | Explorer | 61,000 | 2029 | 11 |
| SUV | 2014 | GMC | Terrain | 17,000 | 2026 | 12 |
| SUV | 2012 | Chevrolet | Tahoe | 61,000 | 2024 | 12 |
| SUV | 2021 | Ford | Explorer | 61,000 | 2031 | 10 |
| SUV | 1990 | GMC | Hummer | Will Not Be Replaced | | |
| SUV | 1986 | GMC | Hummer | Will Not Be Replaced | | |
| SUV | 2015 | Chevrolet | Equinox | 17,000 | 2029 | 14 |
| SUV | 2020 | Ford | Interceptor | 61,000 | 2030 | 10 |

DEPARTMENT OF PUBLIC WORKS

The vehicles and trailers assigned to the Department of Public Works are shown below:

| Type | Year | Make | Model | Replacement Cost | Replacement Year | Age at Replacement |
|----------------|------|---------------|-----------|------------------|------------------|--------------------|
| 10-Wheel Truck | 1995 | International | 10W | 190,000 | 2025 | 30 |
| 10-Wheel Truck | 2019 | International | 7400 | 190,000 | 2048 | 29 |
| Bucket Truck | 2001 | International | 7400 | 215,000 | 2033 | 32 |
| Bucket Truck | 1993 | GMC | K-35 | 215,000 | 2025 | 32 |
| Dump Truck | 2010 | Ford | F-350 | 60,000 | 2029 | 19 |
| Dump Truck | 2012 | Ford | F-350 | 60,000 | 2027 | 15 |
| Dump Truck | 2021 | International | 7500 | 215,000 | 2035 | 14 |
| Excavator | 2000 | Volvo | EW170 | 225,000 | 2024 | 24 |
| Front Loader | 2020 | Case | 590SN | 225,000 | 2040 | 20 |
| Pick-up Truck | 2016 | Ford | F-250 | 40,000 | 2024 | 8 |
| Pick-up Truck | 2009 | Chevrolet | Silverado | 30,000 | 2022 | 13 |
| Plow Truck | 2010 | International | 7400 | 175,000 | 2022 | 12 |
| Plow Truck | 2010 | International | 7400 | 175,000 | 2024 | 14 |
| Plow Truck | 2011 | International | 7400 | 175,000 | 2026 | 15 |
| Plow Truck | 2011 | International | 7400 | 175,000 | 2026 | 15 |
| Plow Truck | 2017 | International | 7400 | 175,000 | 2031 | 14 |
| Plow Truck | 2017 | International | 7400 | 175,000 | 2031 | 14 |
| Plow Truck | 2007 | International | 7500 | 175,000 | 2025 | 18 |
| Plow Truck | 2011 | International | 7400 | 175,000 | 2023 | 12 |
| Plow Truck | 2020 | International | 7500 | 175,000 | 2035 | 15 |

DEPARTMENT OF PUBLIC WORKS (CONT.)

| Type | Year | Make | Model | Replacement Cost | Replacement Year | Age at Replacement |
|----------------|------|--------------|----------|------------------|------------------|--------------------|
| Roller | 2001 | Superpac | 6620 | 125,000 | 2031 | 30 |
| Roller | 2018 | Case | DV23 | 65,000 | 2041 | 23 |
| Skidsteer | 2015 | Bobcat | S450 | 35,000 | 2025 | 10 |
| Skidsteer | 2011 | Bobcat | S130 | 35,000 | 2026 | 15 |
| Skidsteer | 2010 | Bobcat | S160 | 35,000 | 2025 | 15 |
| Street Sweeper | 2017 | Freightliner | 3000 | 350,000 | 2037 | 20 |
| Trailer | 2000 | Handmade | 26-foot | 11,000 | 2025 | 25 |
| Trailer | 2005 | Handmade | 22-foot | 10,000 | 2030 | 25 |
| Trailer | 2014 | Falcon | 14-foot | 7,000 | 2039 | 25 |
| Trailer | 2009 | Genie | Lighting | 20,000 | 2034 | 25 |
| Trailer | 2009 | Genie | Lighting | 20,000 | 2034 | 25 |
| Wheel Loader | 2008 | Komatsu | WA320 | 180,000 | 2028 | 20 |
| Wheel Loader | 2012 | John Deere | 624K | 215,000 | 2034 | 22 |
| Wheel Loader | 2019 | John Deere | 524K | 215,000 | 2038 | 19 |

4.2 SEWER FUND VEHICLES AND TRAILERS

The vehicles and trailers assigned to the Sewer Fund are shown below:

| Type | Year | Make | Model | Replacement Cost | Replacement Year | Age at Replacement |
|--------------|------|---------------|-----------|------------------|------------------|--------------------|
| Dump Truck | 2002 | International | 7400 | 180,000 | 2026 | 24 |
| Front Loader | 2004 | Komatsu | WA200 | 225,000 | 2030 | 26 |
| SUV | 2010 | Chevrolet | Tahoe | 61,000 | 2022 | 12 |
| Vacuum Truck | 2018 | Freightliner | Camel 200 | 525,000 | 2037 | 19 |
| Van | 2004 | Ford | E-350 | 30,000 | 2024 | 20 |

4.3 WATER FUND VEHICLES AND TRAILERS

The vehicles and trailers assigned to the Water Fund are shown below:

| Type | Year | Make | Model | Replacement Cost | Replacement Year | Age at Replacement |
|---------------|------|-----------|--------------|------------------|------------------|--------------------|
| Pick-up Truck | 2016 | Ford | F-250 | 40,000 | 2026 | 10 |
| Pick-up Truck | 2012 | Chevrolet | Silverado | 30,000 | 2029 | 17 |
| Sedan | 2011 | Ford | Fusion | 15,000 | 2023 | 12 |
| Trailer | 1968 | Carter | Pump Trailer | 35,000 | 2025 | 57 |
| Trailer | 1983 | Norma | 12-foot | 5,000 | 2028 | 45 |
| Trailer | 2015 | Handmade | Trailer | 5,000 | 2040 | 25 |
| Van | 2009 | Ford | E-350 | 30,000 | 2022 | 13 |

EXPENDITURE FORECAST

SECTION 5.0

This section of the City of Barre's Capital Improvement Plan contains expenditure forecasts for the capital projects identified in Section 3 as well as the vehicle and trailer replacement plan presented in Section 4.

A summary expenditure forecast for the General Fund capital projects contained in Section 3 is shown below:

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|----------------------------------|------------------|------------------|------------------|------------------|------------------|----------------|----------------|
| Community Development Department | 82,000 | 105,000 | 15,000 | 25,000 | - | - | - |
| Facilities Department | 729,000 | 340,000 | 1,072,000 | 160,000 | 490,000 | 230,000 | - |
| Fire Department | 101,000 | 14,000 | 591,000 | 30,000 | 137,000 | - | - |
| Information Technology | 45,000 | - | - | - | - | - | - |
| Police Department | - | - | 190,000 | - | - | - | - |
| Department of Public Works | 180,000 | - | 65,000 | 100,000 | - | - | - |
| Streets Division | 849,000 | 798,500 | 2,267,000 | 855,000 | 2,678,000 | 585,000 | 985,000 |
| Total General Fund | 1,986,000 | 1,257,500 | 4,200,000 | 1,170,000 | 3,305,000 | 815,000 | 985,000 |

A summary expenditure forecast for the Sewer Fund capital projects contained in Section 3 is shown below:

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|-------------------------|----------------|----------------|----------------|----------------|----------------|----------|----------|
| Wastewater Collection | 135,000 | 135,000 | 210,000 | 135,000 | 135,000 | - | - |
| Wastewater Treatment | 225,000 | - | 100,000 | - | - | - | - |
| Total Sewer Fund | 360,000 | 135,000 | 310,000 | 135,000 | 135,000 | - | - |

A summary expenditure forecast for the Water Fund capital projects contained in Section 3 is shown below:

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|-------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Water Distribution | 1,030,500 | 855,500 | 965,500 | 1,031,750 | 973,000 | 93,000 | 3,623,000 |
| Water Treatment | 525,000 | 515,000 | 450,000 | 1,125,000 | 2,805,000 | 3,200,00 | 2,500,000 |
| Total Water Fund | 1,555,500 | 1,370,500 | 1,415,500 | 2,156,750 | 3,778,000 | 3,293,000 | 6,123,000 |

A summary expenditure forecast for the General Fund vehicles and trailers contained in Section 4 is shown below:

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|----------------------------|------------------|----------------|----------------|----------------|----------------|------------------|----------------|
| Facilities Department | 208,062 | 7,500 | 45,500 | 120,000 | - | - | 10,000 |
| Fire Department | 590,000 | - | - | 275,000 | - | 937,000 | 40,000 |
| Information Technology | | | | | | | |
| Police Department | 86,000 | 61,000 | 78,000 | 61,000 | 61,000 | 169,000 | 61,000 |
| Department of Public Works | 440,000 | 661,000 | 385,000 | 60,000 | 180,000 | 60,000 | 10,000 |
| Total General Fund | 1,324,062 | 729,500 | 508,500 | 516,000 | 241,000 | 1,166,000 | 121,000 |

A summary of the Sewer Fund vehicles and trailer replacement schedule is shown below:

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|-------------------------|---------------|----------|----------------|----------|----------|----------|----------------|
| Total Sewer Fund | 30,000 | - | 180,000 | - | - | - | 225,000 |

A summary of the Water Fund vehicles and trailer replacement schedule is shown below:

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|-------------------------|----------|---------------|---------------|----------|--------------|---------------|----------|
| Total Water Fund | - | 35,000 | 40,000 | - | 5,000 | 30,000 | - |

When contemplating the funding of large specialty vehicle purchases (e.g. fire trucks, snow plow trucks), the City may wish to pursue external funding sources including lease-purchase financing arrangements. Doing so may help reduce the expenditure in certain years when such purchases are forecast. A 10-year arrangement typically results in the City paying 12% of the purchase price each year for 10 years. A 15-year arrangement typically results in the City paying 8.5% of the purchase price each year for 15 years.

5.1 CAPITAL PROJECTS BY DEPARTMENT

COMMUNITY DEVELOPMENT DEPARTMENT

The following table contains the Community Development Department's capital projects included in Section 3.

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|---|---------------|----------------|---------------|---------------|----------|----------|----------|
| Rental Property Purchase Pilot Program | 10,000 | - | - | - | - | - | - |
| Housing Preservation Loan Program | 6,000 | - | - | - | - | - | - |
| Metro Way Bike Path | - | 25,000 | - | - | - | - | - |
| Granite Street Bike Path | - | 25,000 | - | - | - | - | - |
| Vermont Granite Museum Bike Path | - | 25,000 | - | - | - | - | - |
| Bus Stop Density | 10,000 | - | - | - | - | - | - |
| Property Assessed Clean Energy (PACE) Program | 8,000 | - | - | - | - | - | - |
| North Main to Summer Street Plan | 15,000 | - | - | - | - | - | - |
| Downtown Study for Upper-Floors Housing | 20,000 | - | - | - | - | - | - |
| Bicycle and Pedestrian Plan | - | 20,000 | - | - | - | - | - |
| Pedestrian Environment Quality Index | 5,000 | - | - | - | - | - | - |
| City-wide Access Management Review | 8,000 | - | - | - | - | - | - |
| Merchants Row Parking Lot Redevelopment | - | - | - | 25,000 | - | - | - |
| River Management Plan | - | - | 15,000 | - | - | - | - |
| Open Space Plan | - | 10,000 | - | - | - | - | - |
| Total | 82,000 | 105,000 | 15,000 | 25,000 | - | - | - |

FACILITIES DEPARTMENT

The following table contains the Facilities Department's capital projects included in Section 3.

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|--|----------------|----------------|------------------|----------------|----------------|----------------|----------|
| Alumni Hall, Auditorium and BOR Upgrades | 60,000 | 110,000 | 280,000 | 90,000 | 225,000 | 100,000 | - |
| Cemetery Upgrades | 35,000 | 10,000 | 100,000 | - | - | - | - |
| City Hall Upgrades | 215,000 | 45,000 | 272,000 | - | - | 130,000 | - |
| Park Upgrades | 89,000 | 65,000 | - | - | - | - | - |
| Public Safety Building Upgrades | 330,000 | 110,000 | 420,000 | 70,000 | 265,000 | - | - |
| Strategic Planning | - | - | - | - | - | - | - |
| Total | 729,000 | 340,000 | 1,072,000 | 160,000 | 490,000 | 230,000 | - |

FIRE DEPARTMENT

The following table contains the Fire Department's capital projects included in Section 3.

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|--|----------------|---------------|----------------|---------------|----------------|----------|----------|
| Fire Department Radio System Upgrades | - | - | 300,000 | - | - | - | - |
| Replace Extrication Equipment | 45,000 | - | - | - | - | - | - |
| SCBA System Upgrade | 56,000 | - | - | - | - | - | - |
| Replace Multi Gas Meters / Galaxy | - | - | 25,000 | - | - | - | - |
| On-vehicle Computer Upgrade | - | 14,000 | - | - | - | - | - |
| Call Box System Upgrades | - | - | 250,000 | - | - | - | - |
| Replace Defibrillators | - | - | - | - | 37,000 | - | - |
| Replace Ambulance Cots | - | - | - | - | 15,000 | - | - |
| Replace Rescue Air Bag System | - | - | - | 30,000 | - | - | - |
| Replace Thermal Imaging Cameras | - | - | - | - | 40,000 | - | - |
| Gear Locker Upgrade | - | - | - | - | 12,000 | - | - |
| Replace Gear Extraction Washer and Dryer | - | - | - | - | 16,000 | - | - |
| Replace Hose Wash System | - | - | 16,000 | - | - | - | - |
| Total | 101,000 | 14,000 | 591,000 | 30,000 | 137,000 | - | - |

INFORMATION TECHNOLOGY DIVISION

The following table contains the Information Technology division's capital projects included in Section 3.

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|-----------------------------|---------------|------|------|------|------|------|------|
| Replace NEMRC Assess Module | - | - | - | - | - | - | - |
| Network Equipment Upgrades | 10,000 | - | - | - | - | - | - |
| Connect back up Generator | - | - | - | - | - | - | - |
| Cloud Storage Solution | 5,000 | - | - | - | - | - | - |
| Printer Upgrades | 10,000 | - | - | - | - | - | - |
| Migrate to New Server Room | - | - | - | - | - | - | - |
| Wiring Updates | 20,000 | - | - | - | - | - | - |
| Total | 45,000 | - | - | - | - | - | - |

POLICE DEPARTMENT

The following table contains the Police Department's capital projects included in Section 3.

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|---|------|------|----------------|------|------|------|------|
| Police Department Radio System Upgrades | - | - | 190,000 | - | - | - | - |
| Total | - | - | 190,000 | - | - | - | - |

DEPARTMENT OF PUBLIC WORKS

The following table contains the Department of Public Works' capital projects included in Section 3.

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|-----------------------------------|----------------|----------|---------------|----------------|----------|----------|----------|
| Communication System Improvements | - | - | 65,000 | - | - | - | - |
| Public Works Facility | 150,000 | - | - | - | - | - | - |
| Data and Records Retention | 30,000 | - | - | - | - | - | - |
| Waste Processing | - | - | - | 65,000 | - | - | - |
| Material Source Development | - | - | - | 35,000 | - | - | - |
| Total | 180,000 | - | 65,000 | 100,000 | - | - | - |

STREETS DIVISION

The following table contains the Streets Division's capital projects included in Section 3.

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|--|---------|---------|---------|---------|---------|---------|---------|
| Streets Department Radio System Upgrades | - | - | 65,000 | - | - | - | - |
| Orange St Drainage Upgrades | - | - | - | - | - | - | - |
| Berlin St Drainage Upgrades | - | - | - | - | - | - | - |
| Gunner Brook (Snow Dump/ Hope) Upgrades | - | - | - | - | - | - | - |
| Cleveland Ave Upgrades | - | - | - | - | - | - | 35,000 |
| Bike Path – drainage erosion at MM1.3+/- | - | - | - | - | 7,000 | - | - |
| Parkside Development Upgrades | - | - | - | - | - | 35,000 | - |
| Tremont St. Upgrades | - | - | - | - | - | - | - |
| Lundy Lane Drainage Upgrades | - | - | - | - | 50,000 | - | - |
| ADA-Compliant Intersections | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | - | - |
| ADA-Compliant Sidewalks | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | - | - |
| ROW Sight Improvements | 15,000 | 15,000 | 15,000 | 15,000 | - | - | - |
| Sidewalk Install or Replace (Annual) | 90,000 | 160,000 | 140,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Intersection Improvements | - | - | - | - | - | - | - |
| Rehab and Overlay (Annual) | 403,500 | 352,000 | 454,000 | 449,000 | 400,000 | 400,000 | 400,000 |

STREETS DIVISION (CONT.)

The following table contains the Streets Division's capital projects included in Section .

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|--|---------|--------|--------|---------|---------|--------|------|
| Replace Non-conforming Signs and Posts | 6,500 | 6,500 | 7,000 | - | - | - | - |
| Install New Guard Rail Sections | - | 25,000 | 25,000 | 25,000 | - | - | - |
| Install New Signs and Posts | - | - | 13,000 | 13,000 | 14,000 | - | - |
| Install Speed Enforcement Zone Signs | - | - | 8,000 | 8,000 | 8,000 | - | - |
| Install Bulb-outs | - | - | - | 50,000 | 50,000 | 50,000 | - |
| Install Neighborhood Signs | - | - | - | - | 8,000 | - | - |
| Traffic Signal Programming | - | - | - | - | 30,000 | - | - |
| Upgrade Traffic Signals | - | - | - | - | 250,000 | - | - |
| Traffic Calming | - | - | - | - | 15,000 | - | - |
| North-end Stormwater System Upgrade | 294,000 | - | - | - | - | - | - |
| Rehabilitate Nelson St. Culvert | - | - | - | 175,000 | - | - | - |
| Replace Washington St. Culvert | - | - | - | - | 200,000 | - | - |
| Replace Rte. 302 Culvert | - | - | - | - | 200,000 | - | - |
| Mitigate Stormwater Flows | - | - | - | - | 150,000 | - | - |

STREETS DIVISION (CONT.)

The following table contains the Streets Division's capital projects included in Section 3.

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|-------------------------------------|----------------|----------------|------------------|----------------|------------------|----------------|----------------|
| Replace Stormwater Segment | - | - | - | - | 130,000 | - | - |
| Mitigate Stormwater Impediments | - | - | - | - | - | - | 250,000 |
| Replace Stormwater Piping | - | - | - | - | - | - | 250,000 |
| Rehabilitate CVRPC Culverts | - | - | - | - | - | - | 150,000 |
| Road Standards Adopted Policy | 20,000 | - | - | - | - | - | - |
| Complete Streets Policy | - | 20,000 | - | - | - | - | - |
| Paper Streets Policy | - | - | 20,000 | - | - | - | - |
| Trash Rack Improvements | - | - | - | - | 45,000 | - | - |
| Replace Brook Street Bridge | - | - | 500,000 | - | - | - | - |
| Rehabilitate Route 302 Bridge | - | 200,000 | - | - | - | - | - |
| Replace Metal Bin Retaining Wall | - | - | 550,000 | - | - | - | - |
| Replace Retaining Wall at River St. | - | - | 450,000 | - | - | - | - |
| Replace Upper Brook St Bridge | - | - | - | - | 1,000,000 | - | - |
| Total | 849,000 | 798,500 | 2,267,000 | 855,000 | 2,678,000 | 585,000 | 985,000 |

WATER DISTRIBUTION DIVISION

The following table contains the Water Distribution Division's capital projects included in Section 3.

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|-----------------------------------|--------|--------|--------|--------|--------|--------|-----------|
| Break-away Hydrant Installation | 25,000 | 25,000 | 25,000 | 25,000 | - | - | - |
| Break-away Hydrant Compliance | 12,500 | 12,500 | 12,500 | 12,500 | - | - | - |
| Improve Hydrant Density | 83,000 | 83,000 | 83,000 | 83,000 | 83,000 | 83,000 | 83,000 |
| Evaluate Pressure System | - | 25,000 | - | - | - | - | - |
| SCADA for Hydrants | - | - | - | 50,000 | - | - | - |
| Sewer Trunk Line Telemetry | - | - | - | 30,000 | - | - | - |
| Network & Pressure Analysis | - | 50,000 | - | - | - | - | - |
| Replace US-302 Piping and Valves | - | - | - | - | - | - | 3,500,000 |
| Replace VT-110 to US-302 Crossing | - | - | - | 35,000 | - | - | - |
| Replace US-302 to Plant | - | - | - | - | 50,000 | - | - |
| Emergency Drought Service Study | - | - | - | - | - | - | 30,000 |

WATER DISTRIBUTION DIVISION (CONT.)

The following table contains the Water Distribution Division's capital projects included in Section 3.

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|----------------------------------|------------------|----------------|----------------|------------------|----------------|---------------|------------------|
| 4-inch Replacement Plan (Annual) | 400,000 | 170,000 | 300,000 | 325,000 | 180,000 | 300,000 | 300,000 |
| 8-inch Replacement Plan (Annual) | 500,000 | 480,000 | 535,000 | 461,250 | 400,000 | 400,000 | 400,000 |
| Automated Valve Installation | - | - | - | - | 250,000 | - | - |
| Valve Box Access Program | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Valve Rotation and Testing | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Total | 1,030,500 | 855,500 | 965,500 | 1,031,750 | 973,000 | 93,000 | 3,623,000 |

WATER TREATMENT DIVISION

The following table contains the Water Treatment Division's capital projects included in Section 3.

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|---|----------------|----------------|----------------|------------------|------------------|------------------|------------------|
| Dix Dam Shot-Crete Repair | 500,000 | - | - | - | - | - | - |
| Install Screen at Large Orange Gate House | - | 25,000 | - | - | - | - | - |
| Replace Slide Gate at Silt Dam | - | - | 30,000 | - | - | - | - |
| Dix Reservoir Shoreline Armoring | - | - | - | - | 2,000,000 | - | - |
| Dix Reservoir Spill Control System | - | - | - | 1,000,000 | - | - | - |
| Large Pump Upgrades | 25,000 | 25,000 | 30,000 | - | - | - | - |
| Generator Transfer Switch Upgrades | - | - | 25,000 | 25,000 | 30,000 | - | - |
| Moisture Removal System Upgrades | - | - | - | 100,000 | - | - | - |
| Spill Response Capacity Study | - | - | 20,000 | - | - | - | - |
| Dix Dam Upgrades Engineering | - | - | - | - | 750,000 | - | - |
| Dix Reservoir Silt Removal Study | - | 150,000 | - | - | - | - | - |
| Dix Dam Upgrades Construction | - | - | - | - | - | - | 2,500,000 |
| Minimum Flow Release Standards | - | - | 30,000 | - | - | - | - |
| Communication System Improvements | - | - | 65,000 | - | - | - | - |
| Roof Replacement | - | 200,000 | - | - | - | - | - |
| Upgrade SCADA System | - | 90,000 | - | - | - | - | - |
| Freeze-Dry Bed Rehab | - | 25,000 | - | - | - | - | - |
| Pump Station Back-up | - | - | 250,000 | - | - | - | - |
| Bulk Tank Replacement | - | - | - | - | 25,000 | - | - |
| Floating Solar Array | - | - | - | - | - | 3,200,000 | - |
| Total | 525,000 | 515,000 | 450,000 | 1,125,000 | 2,805,000 | 3,200,000 | 2,500,000 |

WASTEWATER COLLECTION DIVISION

The following table contains the Wastewater Collection Division's capital projects included in Section 3.

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|---|----------------|----------------|----------------|----------------|----------------|----------|----------|
| Manhole Replacements | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | - | - |
| Priority Repair Segments | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | - | - |
| Small Diameter Collection Pipe Improvements | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | - | - |
| Trunk Line Replacements | - | - | 75,000 | - | - | - | - |
| Install Supplemental Manholes and Cleanouts | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | - | - |
| Manhole Hardware Upgrades | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | - | - |
| Elimination of Bottlenecks | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | - | - |
| Total | 135,000 | 135,000 | 210,000 | 135,000 | 135,000 | - | - |

WASTEWATER TREATMENT DIVISION

The following table contains the Wastewater Treatment Division's capital projects included in Section 3.

| Project | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|-------------------------------------|----------------|------|----------------|------|------|------|------|
| Facilities Plan | - | - | - | - | - | - | - |
| Digester Rehabilitation | 150,000 | - | - | - | - | - | - |
| Roof Repairs | 75,000 | - | - | - | - | - | - |
| Facility Environmental Improvements | - | - | 100,000 | - | - | - | - |
| Total | 225,000 | - | 100,000 | - | - | - | - |

5.2 VEHICLES AND TRAILERS BY DEPARTMENT

FACILITIES DEPARTMENT

The following table contains the Facilities Department's vehicles and trailer replacement forecast:

| Year | Make | 2024 | 2025 | 2026 | 2027 | 2028 |
|------|-------------|--------|---------------|--------|--------|---------------|
| 2009 | Ford | 30,000 | - | - | - | - |
| 2021 | Ford | - | - | - | - | - |
| 2016 | Dodge | - | - | - | 60,000 | - |
| 2004 | SCAG | - | - | - | - | - |
| 2016 | Kubota | - | - | 12,500 | - | - |
| 2008 | SCAG | - | - | - | - | - |
| 2000 | Big Tex | - | 7,500 | - | - | - |
| 1973 | Zamboni | 89,301 | - | - | - | - |
| 2002 | Zamboni | 89,301 | - | - | - | - |
| 2016 | Dodge | - | - | - | 60,000 | - |
| 2005 | New Holland | - | - | - | - | - |
| 2016 | Kubota | - | 10,000 | - | - | - |
| 2016 | Kubota | - | 10,000 | - | - | - |
| 2009 | Toro | - | - | - | - | - |
| 1999 | SCAG | - | - | - | - | - |
| 2016 | John Deere | - | 13,000 | - | - | - |
| 2020 | Simplicity | - | - | - | - | 10,000 |
| 2020 | Simplicity | - | - | - | - | 10,000 |

FIRE DEPARTMENT

The following table contains the Fire Department's vehicles and trailer replacement forecast:

| Year | Make | 2024 | 2025 | 2026 | 2027 | 2028 |
|------|---------------|---------|------|------|---------|------|
| 2013 | Chevrolet | - | - | - | - | - |
| 2018 | Ford | - | - | - | - | - |
| 2004 | Pace | - | - | - | - | - |
| 2004 | Ford | 40,000 | - | - | - | - |
| 1993 | Sutphen | 550,000 | - | - | - | - |
| 2012 | HME | - | - | - | - | - |
| 2009 | HME | - | - | - | - | - |
| 2012 | Chevrolet | - | - | - | - | - |
| 2017 | HME | - | - | - | - | - |
| 2012 | Chevrolet | - | - | - | - | - |
| 2007 | Chevrolet | - | - | - | - | - |
| 2008 | Ford | - | - | - | - | - |
| 2012 | International | - | - | - | 275,000 | - |
| 2019 | Ford | - | - | - | - | - |
| 2020 | Dodge | - | - | - | - | - |

POLICE DEPARTMENT

The following table contains the Police Department's vehicles and trailer replacement forecast:

| Year | Make | 2024 | 2025 | 2026 | 2027 | 2028 |
|------|-----------|--------|--------|--------|--------|------|
| 2018 | Ford | - | - | - | - | - |
| 2016 | Ford | - | - | - | - | - |
| 2017 | Ford | - | - | - | 61,000 | - |
| 2016 | Ford | - | - | 61,000 | - | - |
| 2015 | Ford | - | 61,000 | - | - | - |
| 2018 | Ford | - | - | - | - | - |
| 2014 | GMC | - | - | 17,000 | - | - |
| 2012 | Chevrolet | 61,000 | - | - | - | - |
| 2021 | Ford | - | - | - | - | - |
| 2012 | Ford | 15,000 | - | - | - | - |
| 2008 | Pace | - | - | - | - | - |
| 2013 | AEP | 10,000 | - | - | - | - |

SEWER FUND

The following table contains the Sewer Fund's vehicles and trailer replacement forecast:

| Year | Make | 2024 | 2025 | 2026 | 2027 | 2028 |
|------|---------------|--------|------|---------|------|------|
| \ | Ford | 30,000 | - | - | - | - |
| 2018 | Freightliner | - | - | - | - | - |
| 2004 | Komatsu | - | - | - | - | - |
| 2002 | International | - | - | 180,000 | - | - |
| 2010 | Chevrolet | - | - | - | - | - |

WATER FUND

The following table contains the Water Fund's vehicles and trailer replacement forecast:

| Year | Make | 2024 | 2025 | 2026 | 2027 | 2028 |
|------|-----------|------|--------|--------|------|-------|
| 2009 | Ford | - | - | - | - | - |
| 2016 | Ford | - | - | 40,000 | - | - |
| 1968 | Carter | - | 35,000 | - | - | - |
| 1983 | Norma | - | - | - | - | 5,000 |
| 2015 | Handmade | - | - | - | - | - |
| 2011 | Ford | - | - | - | - | - |
| 2012 | Chevrolet | - | - | - | - | - |

APPENDIX

SECTION 6.0

This section of the City of Barre's Capital Improvement Plan contains additional tables that provide more supplemental detail to the information contained throughout the report as follows:

6.1 Streets Division Project Detail

6.2 Water Distribution Division Project Detail

6.1 STREETS DIVISION PROJECT DETAIL

Additional detail on certain Streets division programs that annually provide routine improvements and upgrades to city infrastructure are further detailed in this section.

PAVEMENT IMPROVEMENTS PROGRAM

While certain street sections only require an overlay of new asphalt, others require a complete rehab. For the CIP period, work is planned in the following locations of the City right-of-way:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|---------------------------|--|----------------------|----------------|------|-----------|
| Rehab and Overlay (FY 23) | Rehabilitate or Overlay certain asphalt sections within the City. Sections may include: Warren St (905 ft rehab, Merchant to Plain); Midway (350 ft rehab); Pleasant St (600 ft. overlay); Merchant St. (1000 ft rehab, Wellington to Midway); S. Main St (2300 ft overlay, Branch to Parkside); S. Main St (1420 ft overlay, RR Xing to Ayers); River St. (1490 ft overlay) | State of Good Repair | 1 | 2023 | 403,000 |
| Rehab and Overlay (FY 24) | Rehabilitate or Overlay certain asphalt sections within the City. Sections may include: Quarry St; Allen St (sidewalk); Newton St (630 ft. rehab, Farwell to end); Nelson St. (765 ft rehab, Washington to Hill); Beckley (1265 ft overlay, Oliver to City Line); Woodland Dr (765 ft, #57 to #92); | State of Good Repair | 1 | 2024 | 403,500 |
| Rehab and Overlay (FY 25) | Rehabilitate or Overlay certain asphalt sections within the City. Sections may include: Quarry St; Elmwood Ave (785 ft rehab, Perrin to Pleasant); Woodland Dr (298 ft. overlay, #92 to City Line); Nelson St. (1160 ft rehab, Hill to Tremont); Woodland Dr. (1418 ft overlay, Hill to #57). | State of Good Repair | 2 | 2025 | 352,000 |

PAVEMENT IMPROVEMENTS PROGRAM (CONT.)

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|---------------------------|---|----------------------|----------------|------|-----------|
| Rehab and Overlay (FY 26) | Rehabilitate or Overlay certain asphalt sections within the City. Sections may include: Elmwood Ave (835 ft rehab, EA Ext to Per-rin); Mid Camp (875 ft rehab); Westwood Prkwy (2000 ft. over-lay); Upper Merchant St. (1150 ft rehab, Midway to #180); Up-per Merchant St. (765 ft over-lay, #180 to Maple). | State of Good Repair | 2 | 2026 | 454,000 |
| Rehab and Overlay (FY 27) | Rehabilitate or Overlay certain asphalt sections within the City. Sections may include: Palmisano Pl (1680 ft overlay); Brook St (overlay, Pleasant to Farwell); Blackwell (rehab side-walk); Merchants Row (overlay, Depot to Prospect); Arioli Ave (overlay). | State of Good Repair | 3 | 2027 | 449,000 |
| Rehab and Overlay (FY 28) | Rehabilitate or Overlay certain asphalt sections within the City at locations to be determined. | State of Good Repair | 3 | 2028 | 400,000 |

MOBILITY IMPROVEMENTS PROGRAM

Within the mobility improvements program is the sidewalk install and repair project that annually improves and upgrades sidewalk segments throughout the City. Work is currently planned as follows:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|-------------------------------------|---|----------------------|----------------|------|-----------|
| Sidewalk Install or Replace (FY 24) | Sidewalk reconstruction in various locations throughout the City that may include: Ayers St. (100 feet); Maple Ave (2200 ft, both sides) | State of Good Repair | 2 | 2024 | 90,000 |
| Sidewalk Install or Replace (FY 25) | Sidewalk reconstruction in various locations throughout the City that may include: Brook St. (2,400 ft); Granite St (1,600 ft, from Main St. to bridge) | State of Good Repair | 2 | 2025 | 160,000 |
| Sidewalk Install or Replace (FY 26) | Sidewalk reconstruction in various locations throughout the City that may include: Seminary St. (2,350 ft); S. Main St. (200 ft to Merchants Row); Warren St. (960 ft). | State of Good Repair | 2 | 2026 | 140,000 |
| Sidewalk Install or Replace (FY 27) | Sidewalk reconstruction in various locations throughout the City that may include: Summer St; S. Main St.; N. Main St. | State of Good Repair | 2 | 2027 | 100,000 |
| Sidewalk Install or Replace (FY 28) | Sidewalk reconstruction in various locations throughout the City that will be determined based on an assessment of conditions and demand. | State of Good Repair | 2 | 2028 | 100,000 |
| Sidewalk Install or Replace (FY 29) | Sidewalk reconstruction in various locations throughout the City that will be determined based on an assessment of conditions and demand. | State of Good Repair | 2 | 2029 | 100,000 |

6.2 WATER DISTRIBUTION DIVISION PROJECT DETAIL

Additional detail on certain water distribution division programs that annually provide routine improvements and upgrades to city infrastructure are further detailed in this section.

WATER MAIN REPLACEMENT PROGRAM

The division has identified certain areas where the 4-inch and 8-inch water mains will require replacement in the coming years as identified below:

| Project Title | Description | Reason | Dept. Priority | Year | Cost (\$) |
|---------------------------------|---|----------------------|----------------|------|-----------|
| 4-inch Replacement Plan (FY 24) | Sections may include: Hale St. (280 ft); Ayers St. (2,040 ft); Hill St. (880 ft). | State of Good Repair | 2 | 2024 | 400,000 |
| 4-inch Replacement Plan (FY 25) | Sections may include: Spaulding St. (360 ft); Liberty St. (320 ft); Willey St. (720 ft). | State of Good Repair | 2 | 2025 | 170,000 |
| 4-inch Replacement Plan (FY 26) | Sections may include: Oliver St (180 ft); Brook St. (960 ft); Farwell St. (480 ft); Pleasant St. (560 ft). | State of Good Repair | 2 | 2026 | 300,000 |
| 4-inch Replacement Plan (FY 27) | Sections may include: East St (760 ft); Averill St (560 ft); Church St. (660 ft); Park St. (480 ft). | State of Good Repair | 2 | 2027 | 325,000 |
| 4-inch Replacement Plan (FY 28) | Sections may include: Basset St. (480 ft); Vine St. (420 ft); Center St. (600 ft) | State of Good Repair | 2 | 2028 | 180,000 |
| 8-inch Replacement Plan (FY 24) | Sections may include: Brook St. (960 ft.); Farwell St. (480 Ft.); Newton St. (630 ft.) | State of Good Repair | 2 | 2024 | 500,000 |
| 8-inch Replacement Plan (FY 25) | Sections may include: Hill St. (880 ft.); Liberty St. (320 ft.); Willey St. (720 ft.); Pleasant St. (560 ft.) | State of Good Repair | 2 | 2025 | 480,000 |
| 8-inch Replacement Plan (FY 26) | Sections may include: Center St. (600 ft.); Vine St. (420 ft.); Bassett St. (480 ft.); Church St. (660 Ft.) | State of Good Repair | 2 | 2026 | 535,000 |
| 8-inch Replacement Plan (FY 27) | Sections may include: East St. (760 ft.); Blackwell St (905 ft.); Oliver St. (180 ft). | State of Good Repair | 2 | 2027 | 461,250 |
| 8-inch Replacement Plan (FY 28) | Sections to be determined | State of Good Repair | 2 | 2028 | 400,000 |

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● ***City of Barre, Vermont***
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To: Mayor Jake Hemmerick and the Barre City Council

From: Nicolas Storrellicastro, City Manager

Re: Department Head Reports

Report Date: September 30, 2022

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

1. CLERK/TREASURER'S OFFICE:

- Report Not Available at this time

2. BUILDING AND COMMUNITY SERVICES:

- Report Not Available at this time

2a. RECREATION:

- Report Not Available at this time

3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:

Planning – Janet:

- Participated in our staff Budget Congress Monday and Friday;
- Attended the Annual Fall Barre City TIF Monitoring Visit Tuesday morning;
- Participated in the SHSO (State Highway Safety Office) required financial monitoring training/webinar with Deputy Police Chief Larry Eastman for our Highway grants;
- Provided rental statistics to Code Enforcement;

- Continue training Asst. to the City Manager on postings, she is now doing all Facebook and Front Porch Forum and physical postings, I am training her on the website;
- **Permit Administrator work:** See below;
- **Assessor work:** See below;
- Answering questions, phone calls, assisted fellow staff, timesheets, this weekly report write-up, etc.

Permitting – Janet:

- Issued 3 electrical, 3 building and 2 zoning permits (see permit list);
- Assisted multiple inquires at the counter, phone and email, etc.;
- Many phone calls, email responses regarding permitting continue, more people are utilizing email correspondence and submittals;
- Copies files and emailed copies to attorneys, researchers, etc.

Assessing Clerk – Kathryn:

- On vacation Monday and Tuesday;
- Regular office tasks: permit copies into database, address changes, mapping updates and sending information to our GIS company from maps filed in the clerk’s office; filing, checking Grand List items, Street numbers, corrections, e-mail messages, phone calls, etc.;
- Processed 18 property transfer returns for input into all systems (catching up due to being on vacation);
- Sent out 10 map copies and 14 lister cards for those requesting them;
- Downloaded 5 homestead filings for grand list for tax billing – year to date total is 1,737;
- Continue working on discrepancies between the in-house assessing software named ProVal and the widely used NEMRC grand list module.

Interim Assessor-Janet:

- Attended the Board of Civil Authority meeting Thursday evening for 1 appeal;
- Attended the Board of Abatement meeting Thursday evening for 1 request;
- Department Director continuously checking assessor email and phone inquiries;

Department Director also sending out lister cards upon inquiry.

4. DEPARTMENT OF PUBLIC WORKS:

5. FINANCE DIRECTOR:

- Report Not Available at this time

6. DEPARTMENT OF PUBLIC SAFETY:

6a. FIRE DEPARTMENT:

Weekly Fire Activity Report to follow this memo.

6b. POLICE

https://www.barrecity.org/client_media/files/Police%20Department/09-29-2022-media-log-bcpd.pdf

BARRE

Copy of Departmental Activity Report

Current Period: 09/23/22 to 09/29/22, Prior Period: / / to / /
 00:00 to 24:00
 All Stations
 All Shifts
 All Units
 All Activity Types

| Category | Current Period | | Prior Period | |
|---|----------------|---------------|--------------|-------------|
| | Count | Staff Hrs | Count | Staff Hrs |
| Dispatch/Remote Station Incidents* | | | | |
| EMS Incidents | 0 | 0.00 | 0 | 0.00 |
| NFIRS Incidents | 0 | 0.00 | 0 | 0.00 |
| | <u>0</u> | <u>0.00</u> | <u>0</u> | <u>0.00</u> |
| Fire Alarm Situations | | | | |
| Dispatched and cancelled en route | 2 | 0.04 | 0 | 0.00 |
| Emergency medical service (EMS) Incident | 23 | 43.66 | 0 | 0.00 |
| False alarm and false call, Other | 1 | 2.64 | 0 | 0.00 |
| Outside rubbish fire | 1 | 1.68 | 0 | 0.00 |
| Service call, Other | 1 | 0.40 | 0 | 0.00 |
| Unauthorized burning | 1 | 0.24 | 0 | 0.00 |
| | <u>29</u> | <u>48.66</u> | <u>0</u> | <u>0.00</u> |
| Hydrant Activities | | | | |
| Flow Tests | 0 | 0.00 | 0 | 0.00 |
| Inspections | 0 | 0.00 | 0 | 0.00 |
| | <u>0</u> | <u>0.00</u> | <u>0</u> | <u>0.00</u> |
| Non-Incident Activities | | | | |
| COMP TIME USED | 2 | 48.00 | 0 | 0.00 |
| FAMILY LEAVE USED | 2 | 48.00 | 0 | 0.00 |
| ON DUTY | 23 | 552.00 | 0 | 0.00 |
| | <u>27</u> | <u>648.00</u> | <u>0</u> | <u>0.00</u> |
| Occupancy Inspections/Activities | | | | |
| ALARM TESTING/MAINTENANCE | 2 | 0.00 | 0 | 0.00 |
| BOX TESTING | 1 | 1.50 | 0 | 0.00 |
| FIRE DRILL | 1 | 0.10 | 0 | 0.00 |
| | <u>4</u> | <u>1.60</u> | <u>0</u> | <u>0.00</u> |
| Training | | | | |
| ADVANCING AND HANDLING HOSE LINES | 3 | 4.50 | 0 | 0.00 |
| COMMUNICATION DRILL | 1 | 0.00 | 0 | 0.00 |

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

BARRE

Copy of Departmental Activity Report

Current Period: 09/23/22 to 09/29/22, Prior Period: / / to / /
00:00 to 24:00
All Stations
All Shifts
All Units
All Activity Types

| Category | Current Period | | Prior Period | |
|-------------------------------|----------------|--------------|--------------|-------------|
| | Count | Staff Hrs | Count | Staff Hrs |
| Training | | | | |
| ROPE RESCUE | 7 | 17.00 | 0 | 0.00 |
| ROPE RESCUE & HAULING SYSTEMS | 5 | 7.50 | 0 | 0.00 |
| VEHICLE FIRES | 1 | 0.00 | 0 | 0.00 |
| | <u>17</u> | <u>29.00</u> | <u>0</u> | <u>0.00</u> |

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

Inspection Volume

9/29/2022 3:09:58 PM

Filters:

- Inspection Source: **Internal Department Only**
- Start Date: **9/23/2022 12:00:00 AM**
- End Date: **9/29/2022 11:59:59 PM**
- Inspector: **-all-**
- Occupancy Type: **-all-**
- IFC Occupant Class: **-all-**
- Occupancy Number: **-all-**
- Zip Code: **-all-**
- Address: **-all-**
- Street Name: **-all-**
- Inspection Type: **-all Fire Safety types-**
- Census: **-all-**
- District: **-all-**
- Section: **-all-**
- Station: **-all-**
- Zone: **-all-**

Volume by Inspector

| Howarth - Fire Marshal, Robert | # of Inspections ¹ | Violations Cited | Occupant Sq. Ft. |
|--|----------------------------------|---------------------|---------------------|
| * Apartments Building Existing FS | 1 | | 0 |
| ***Contact Log - Meeting or Phone FS | 1 | | 1,485 |
| Re-inspect FS | 26 | | 5,893 |
| * Apartments Building Existing (16) | | | |
| * Mercantile Existing (1) | | | |
| ** Complaint - Building / Apartment | | | |
| Issues (1) ** Complaint - Trash / Ordinance | | | |
| Issue (3) Vacant Building (5) | | | |
| Total 26³ | | | |
| Total | 28 | 4 | 7,378 |

| Strachan - Building & Electrical Inspector, Robbie | # of Inspections ¹ | Violations Cited | Occupant Sq. Ft. |
|--|----------------------------------|---------------------|---------------------|
| * Apartments Building Existing FS | 1 | | 0 |
| Re-inspect FS | 37 | | 0 |
| * Apartments Building Existing (23) | | | |
| * One & Two Family Dwellings (3) | | | |
| ** Complaint - Building / Apartment | | | |
| Issues (3) ** Complaint - Trash / Ordinance | | | |
| Issue (4) Time of Sale (4) | | | |
| Total 37³ | | | |
| Total | 38 | 0 | 0 |

Totals

| | # of Inspections ¹ | Violations Cited | Violations Cleared ² | Violations Remaining | Occupant Sq. Ft. |
|--------------------------------------|----------------------------------|---------------------|------------------------------------|-------------------------|---------------------|
| * Apartments Building Existing FS | 2 | | | | 0 |
| ***Contact Log - Meeting or Phone FS | 1 | | | | 1,485 |
| Re-inspect FS | 63 | | | | 5,893 |
| Total⁵ | 66 | 4 | 0 | 4 | 7,378 |

¹This is actually a count for the inspection type. A single inspection with two types will total as two not one.

²Cleared violations from re-inspections outside the date range ARE included if initial inspection falls within date range.

³One re-inspection can encompass multiple inspection types - this is why the re-inspection type-specific total is frequently greater than the # of inspections.

^{FS}Fire Safety Inspection.

⁵Filtering out portal inspections can cause violations cited to be less than violations cleared (violation cited count comes from both department and portal inspections, while violations cleared only come from department inspections).